

**RUTHERFORD COUNTY SCHOOL SYSTEM
2240 Southpark Drive
Murfreesboro, TN 37128**

**FEBRUARY 10, 2022
5:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOMENT OF SILENCE**
- 4. APPROVAL OF AGENDA**

Recommended Approval---motion to approve the agenda as presented.

5. APPROVAL OF CONSENT AGENDA (TAB 1)

- A. Minutes: January 19, 2022 Board Meeting
January 19, 2022 Policy Committee Meeting
January 27, 2022 Board Meeting
January 29, 2022 Special Called Board Meeting**
- B. Community Use of Facilities**
- C. Transportation: Bus #290 – Termination of Contract for Kathy Snider**
- D. Title I Contract: Extended Contract at LaVergne Lake Elementary School**
- E. Routine Bids: Bid #3572 Theater Equipment
Bid #3573 Band Instrument and Equipment
RFP#22-01 Door Keying Upgrade**

F. School Salary Supplements and Contract Payments:

Name	Amount	School	Funded By	Description
Maranda Allen	NTE \$500.00	Blackman Middle	School Funds – Drama	Drama Variety Show
Nicole Fedele	NTE \$500.00	Blackman Middle	School Funds – Drama	Drama Variety Show
Sean Holt *1	NTE \$70.00	Blackman Middle	School Funds – Basketball – Middle School Basketball Tournament	Clock Operator for Middle School State Tournament
Casey Molina	NTE \$500.00	Blackman Middle	School Funds – Drama	Drama Variety Show
Sheila Panther	NTE \$500.00	Blackman Middle	School Funds – Drama	Drama Variety Show
John Pierce *1	NTE \$70.00	Blackman Middle	School Funds – Basketball – Middle School Basketball Tournament	Key Holder for Middle School State Tournament
Xavier Robertson	NTE \$500.00	Blackman Middle	School Funds – Boys Soccer	Assistant Boys Soccer Coach
Krissa Seifert	NTE \$500.00	Blackman Middle	School Funds – Drama	Drama Variety Show
Steven Sellers *1	NTE \$70.00	Blackman Middle	School Funds – Basketball – Middle School Basketball Tournament	Announcer for Middle School State Tournament
Jacob Harper	NTE \$1,000.00	Central Magnet	School Funds – HS Boys Soccer	Assistant HS Boys Soccer Coach
Rae Clarke Boutte	NTE \$1,000.00	Oakland Middle	School Funds – Dance Team	Choreography
Richie Conner *6	NTE \$1,500.00	Rockvale Middle	School funds – Various	Bus Driver
Kevin Jones *6	NTE \$1,500.00	Rockvale Middle	School Funds – Various	Bus Driver
Roger Ancendor *6	NTE \$2,000.00	Siegel High	Various Club + School Accounts	Bus Driver
Herman Clark	NTE \$1,000.00	Eagleville	School Funds – Basketball	Announcing at Basketball games
Alayna Hurst	\$10/hour	Eagleville	School Funds – Band	Assistant Coach for Winterguard
Christopher Worley	NTE \$4,000.00	Riverdale	Riverdale Softball Boosters	Assistant Softball Coach
Tim Westfall	NTE \$3,500.00	Siegel High	School Funds – Softball	Assistant Softball Coach/Field Work
Jesse Charles *2	Hourly	Siegel High	Various Outside Groups using facilities	Additional custodial work for the 2021/2022 School Year

Jamie Sellers *2	Hourly	Siegel High	Various Outside Groups using facilities	Additional custodial work for the 2021/2022 School Year
Maria Fonesca *2	Hourly	Smyrna Middle	Class Participants	Spanish Instruction for Employees
Glenda Natareno *2	Hourly	Smyrna Middle	Class Participants	Spanish Instruction for Employees

**Unless listed as an hourly rate

1. Approved previously for an amount \$500 or greater
2. Not less than regular hourly rate-or overtime rate if working over 40 hours during the week
3. Anticipate amounts over \$500 this school year
4. Amend prior approval
5. Less than \$500 but part of event total
6. Pending approval by Transportation Dept.

G. Non-Faculty Volunteer Coaches:

According to Tennessee Secondary School Athletic Association (TSSAA) guidelines, Board of Education approval is required to allow non-faculty volunteer coaches to participate in the school athletic programs.

The following non-faculty volunteer coaches are for the 2022-23 school year:

<u>Name</u>	<u>School</u>	<u>Sport</u>
Alayna Hurst	Eagleville School	Band
Kyle Mooney	Smyrna High	Baseball
Lenny Lozano	Thurman Francis	Archery
Marcus Summers	Eagleville	MS Softball
Jaqueline Santander	Oakland High	Archery
Billy Smith	Oakland Middle	Archery
Paul Watson	Central Magnet	HS Boys Soccer
Seth Henson	Oakland Middle	Baseball
Eli Wellman	Siegel High	Boys Soccer
Jason Veal	Rockvale Middle	Archery

Recommended Approval---motion to approve the consent agenda items as presented.

6. RECOGNITION

Siegel High School

Kyra Hayes, TSSAA AAA Girls Cross Country State Champion (time of 18:05)

Oakland High School Football

The Oakland Patriots, led by Head Coach Kevin Creasy, completed a second perfect 15-0 season, defeating Summit 43-26 on December 4th to win the TSSAA Division 6-A State Championship.

- **TSSAA 2021 Mr. Football Finalist**

Jordan James – Oakland High School

- **TSSAA 2021 Mr. Football Finalist Kicker of the Year**

Upton Bellenfant – Stewarts Creek High School

7. VISITORS

8. CURRICULUM AND INSTRUCTION (TAB 2)

2022-2023 Calendar Modifications

Based on feedback from educators across the district, a few modifications to the 2022-23 calendar are proposed:

- **Removal of early release days**
- **Addition of three teacher-administrative days**
- **2nd semester start date of January 3rd (for teachers) instead of January 2nd**

Recommended Approval--- motion to approve the 2022-2023 calendar as presented.

9. INTERNET ACCESS WITH HOSTED FIREWALL (TAB 3)

RCS is requesting ENA Services, LLC. to fully manage additional internet access with hosted firewall from March 2022-June 2022 for a monthly recurring price of \$11,750.00. This monthly service includes circuit, end site router, equipment maintenance, service monitoring, field support, and all required ENA equipment. This request is in place to increase additional service to main server for the upcoming spring state mandated online testing. The request will be paid through ESSER 3.0 funds.

Recommended Approval--- motion to approve ESSER 3.0 funds to pay ENA Services, LLC. to fully manage additional internet access with hosted firewall from March 2022-June 2022. ESSER 3.0 funds will not exceed \$47,000.00 for these services as presented.

10. LEGAL (TAB 4)

1. DISCIPLINARY HEARING APPEAL

The Board has been requested to review a decision of the Disciplinary Hearing Authority (DHA) to uphold the remandment of a student from Rockvale Middle School. Based on a review of the DHA's record, the Board may:

- A. Affirm the decision of the DHA;
- B. Overturn the decision of the DHA; or
- C. Grant a hearing before the Board.

Recommended Approval--- motion to approve the Board initiate a motion in line with one of the above options as presented.

2. POLICY CHANGES AND NEW POLICY

Below are the policy changes recommended by the policy committee on the first of two readings:

Policy Changes

a. Policy 1.400: School Board Meetings

Added guidelines for posters and materials from visitors during school board meetings. (sent back to Policy Committee for further deliberation from Board Meeting on 12/16/2021)

b. Policy 1.404: Appeals to and Appearances Before the Board

Made changes to the visitor process and decorum requirements in line with allowable and unallowable restrictions as established by the Sixth Circuit Court of Appeals. (sent back to Policy Committee for further deliberation from Board Meeting on 12/16/2021)

c. Policy 4.205: Enrollment in Advanced Courses

Added clarity to enrollment in advanced and college level course from State Board Policy.

d. Policy 5.602: Staff Time Schedules

Changes language to state that a supervisor has authority to have an employee use compensatory time hours before overtime pay.

e. Policy 6.411: Student Wellness

Adds language from TCA 49-6-1021 to state amount of time required for physical activity.

New Policies

a. Policy 1.1021: Student Member of the Board

Adds a student representative and deputy student representative to the Board.

Recommended Approval--- motion to adopt the above policies on the first of two readings as presented.

11. FINANCIAL MATTERS - FOR INFORMATION ONLY

Cigna Medicare Advantage PPO Solution presentation, Jen Cuddeback, Cigna Group Medicare Regional Sales Director

12. FACILITIES (TAB 5)

1. Town of Smyrna request for land use at John Coleman School

The Town of Smyrna has requested to continue use of a small corner of the John Coleman School property. The property in question has been utilized and maintained by the town since the park was completed. At this time, they are requesting to provide a paved area for additional Pavilion parking. Engineering and Construction have reviewed the request and finds the request in order.

Recommended Approval--- motion to approve the MOU and land use request by the Town of Smyrna for additional parking at Sharpe Springs Recreation area, adjacent to John Coleman School as presented.

2. Buchanan Elementary Sewer Change Order #1

Jaret Builders submitted a request for Change Order #1 in the amount of \$106,843.00, for additional electrical services for the new Sewer Plant. Engineering and Construction has reviewed the request in order. No additional funds are needed as the project still has enough funds in the line item.

Recommended Approval--- motion to approve Jarrett Builders request for Change Order #1 for \$106,843.00 for the Buchanan Elementary Sewer project as presented.

13. INSURANCE UPDATE

14. DIRECTORS UPDATE

15. TENNESSEE LEGISLATIVE NETWORK (TLN) UPDATE

16. FEDERAL RELATIONS NETWORK (FRN) UPDATE

17. GENERAL DISCUSSION

18. ADJOURNMENT

RUTHERFORD COUNTY SCHOOL SYSTEM
2240 Southpark Drive
Murfreesboro, TN 37128

Minutes of January 19, 2022

Board Members Present

Tiffany Johnson, Board Chairwoman

Shelia Bratton, Vice-Chair

Coy Young

Jim Estes

Claire Maxwell

Tim Holden

Bill C. Spurlock, Director of Schools

1. CALL TO ORDER

The meeting was called to order by Board Chair, Tiffany Johnson at 5:00 P.M.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Claire Maxwell

3. OUT OF COUNTY TRANSFER STUDENT (TAB 1)

This Out of County Transfer was inadvertently missed at the last board meeting on January 11, 2022 and is being brought back before the Board for approval at this time.

Motion made by Mr. Young, seconded by Mrs. Maxwell, to uphold the expulsion and not allow admission to Alternative School.

4. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 5:17 P.M.

Tiffany Johnson, Board Chairwoman

Date

Bill C. Spurlock, Director of Schools

Date

RUTHERFORD COUNTY BOARD OF EDUCATION

2240 Southpark Drive
Murfreesboro, TN 37128

Special Called Policy Committee Meeting
January 19, 2022

Board Members Present

Tiffany Johnson, Chairman
Shelia Bratton, Vice Chairman
Claire Maxwell
Coy Young
Jim Estes
Tim Holden

Committee Members Present

LeAnn Hays
Rhonda Lackey
Dr. Kay Martin

Bill C. Spurlock, Director of Schools

Others Present

Monika Ridley
Ashley Dumat
Jeff Reed
Pierrecia Lyons

The Board Chairman, Mrs. Johnson, called the meeting to order at the end of the Special called Board meeting at 5:17p.m. Chairman Johnson turned the meeting over to Monika Ridley.

The policy committee began with a review of Policy **4.205: Enrollment in Advanced Courses**. Adding clarity to enrollment in advanced and college level courses from State Board Policy. Discussion held whereby Director Spurlock asked if there were any concerns about Page 1 lines 34-35 “The principal of each school shall have the authority to require additional criteria for the enrollment in advanced courses to fit the needs of the students within the

school.” Dr. Martin explained that it was not expressly added by Instruction, it had been part of the TSBA model. Instruction had only added the language highlighted yellow. Mr. Spurlock questioned if this could be consistently implemented at the school administrator level. And therefore, he moved to strike the language in lines 34-35. Mr. Reed agreed that it would be appropriate to strike. There being no further questions:

Motion was made by Coy Young to strike lines 34-35 on page 1 and seconded by Shelia Bratton, to revise and approve Policy 4.205.

VOTE: All Yes .

The policy committee reviewed **Policy 5.602 Staff Time Schedules**. Made changes to state that a supervisor has authority to have an employee use compensatory time hours before overtime pay. Discussion was held, and Ms. Ridley explained that the policy is based on what Doug Bodary reports is currently being practiced by our staff, since the electronic clock-in/time-keeping procedure had been implemented. However, the current practice had not been embodied in our policy. The policy adds language on page 2 lines 4-7, “A supervisor has the authority to have an employee use their compensatory time instead of sick or vacation time, as well as to have the employee go home and to use excess compensatory time, when workload allows.” Mr. Holden wanted to clarify if this is currently being done. Ms. Ridley explained that, yes, we are currently operating accordingly but it needs to be reflected in RCS policy; limiting over time by using compensatory time.

Motion was made by Director Spurlock and seconded by Claire Maxwell to approve Policy 5.602.

VOTE: All Yes .

The policy committee discussed revising **Policy 6.411 Student Wellness**. The policy has been updated to add language from TCA 49-6-1021 and 49-6-1022 to state amount of time required for physical activity. Ms. Ridley explained that the policy sets minimum hours for physical activity for elementary and secondary school students, and prohibits physical activity being used as a punishment during regular school hours, not to include physical activity drills and conditioning involved in extracurricular activities.

Motion was made by Claire Maxwell, second by Coy Young to approve Policy 6.411.

VOTE: All Yes.

The policy committee discussion moved to recommended policy change to amend **Policy 1.400 School Board Meetings**. Revision to Policy 1.400 adds guidelines for posters and materials from visitors during school board meetings (held over for further deliberation from the 12/16/21 Board Meeting). Discussion was held, and Chair Johnson proposed as a compromise, not prohibiting all posters/signs, but limiting the size to letter size, 8.5 x 11 inches. Jeff Reed said that the policy could be revised to reflect her recommendation. Page 1 lines 9-11 should be amended to read as follows:

Visitors are prohibited from bringing posters or signs in excess of 8.5 x 11 inches (letter-sized) into the Board meeting due to the impact of visibility, which disrupts public participation and creates safety concerns.

Motion was made by Shelia Bratton, second by Claire Maxwell to approve Policy 1.400 as amended.

VOTE: Majority Yes with 1 No by Coy Young.

The policy committee discussed revisions to Policy **1.404 Appeals to and Appearances Before the Board**. The proposed policy makes changes to the visitor process and decorum requirements in line with allowable and unallowable restrictions as established by the Sixth Circuit Court of Appeals (sent back to the Policy Committed for further deliberation from 12/16/21 Board meeting). Discussion was held, and Ms. Ridley explained that this was brought before the Committee before she was hired with Rutherford County Schools, and asked Mr. Reed to assist. He explained that the issue had originated in a Sixth Circuit Court of Appeals case. The policy outlines the process applying to speak before the Board and time limits for each speaker, who speaks before the Board. The Chair moved to insert the addendum allowing small posters not in excess of 8.5x11 inches; strike line 19 on page 2; and change line 23 on page 1 reducing notice of speaker period from 2 working days to 24 hours prior to the meeting. There were no further questions or recommendations.

Motion was made to make the following changes to Policy 1.404 by Claire Maxwell, second by Tiffany Johnson to approve Policy 1.404 as amended.

VOTE: Majority Yes with 1 No by Coy Young.

New Policies were introduced to the Committee for review and adoption. **Policy 1.1021 Student Member of the Board**. The policy adds a student representative and deputy student representative to the Board. Discussion was held, and Mrs. Bratton gave the background of the proposed policy, whereby it had been mentioned last year as a point of interest by former Board member, Lisa Moore. At the time, Mrs. Moore expressed that she didn't have the time to commit to bring the idea into fruition and had passed it on to Mrs. Bratton to see it through. It is common practice in other Tennessee districts like Knox and Hamilton counties for the school Board to include a Student Member. Mr. Reed asked if this

was based on a TSBA model, and Mrs. Bratton replied, “No.” She had developed the policy after reviewing what other districts had done. The policy proposes a 3-Tier process for selection of the Student Member being chosen from a Rutherford County high school. Applications would be given at the school level to qualifying/eligible students. Then, the Board would have to develop the selection process of determining the Student Member from the applicant pool. Mr. Young recommended adding language expressing that the Student Member would have “no voting authority”. It was further discussed, and the following revisions were proposed:

1. Requirement of Student Member being TSBA trained, like SCOPE.
2. Student Representative and Deputy Student Representative members added to the Board, with only one attending each meeting.
3. Under *General*, page 1 lines 5-7:
 - a. Change term of office to: September 1st- May 1st.
 - b. Change selection process for the position taking place in: April and May
4. Under QUALIFICATIONS FOR HOLDING OFFICE, at line 9 insert language, “and maintain” to read as follows:
 - a. Any person wishing to hold the Office of Student Representative must meet and maintain the following qualifications:
5. Under DUTIES, RESPONSIBILITIES, AND POWERS OF THE OFFICE, after line 16 add:
 - a. The Student Member and Deputy Student Member shall have no voting authority.
 - b. The Student Member and Deputy Student Member shall not have access to any confidential student or employee information or records.

6. Add section, titled EVALUATION, on page 2 after DUTIES, RESPONSIBILITIES, AND POWERS OF THE OFFICE:

- a. Efficacy and value-added will be determined by an annual evaluation that is conducted by the Board of Education and the Student Representative's completion of a metric questionnaire evaluating the Student Representative/Member program, and
- b. Shall make recommendations/suggestions for future implementation.

7. Under REMOVAL, on page 2 at line 19, strike ~~through a unanimous vote~~ and add "by a simple majority".

*Board must develop Grounds for Removal

There had been some discussion of whether it should be held over for further review and development. Mrs. Bratton urged the Committee to make the above referenced changes and push forward, as a great deal of time and energy had been expended getting it to Committee.

Motion was made to incorporate the multiple changes listed above by Coy Young to adopt Policy 1.1021 once amended with a second by Shelia Bratton to approve Policy 1.1021.

VOTE: Majority Yes with Director Spurlock abstaining.

Policy 3.212 Water Access. Adds a policy to our Policy Manual ensuring access to clean water is available to all students and staff. The Director asked if the policy was regarding ADA compliance? Ms. Ridley explained that it had been initiated by the American Heart Association like in Hamilton County. When schools closed off water fountains in response to COVID-19, some schools had added water filling stations, some did not. There are no legal issues prevention adoption of the policy but the TSBA does not have a model

Water Access policy. Mr. Spurlock asked if we had at least one water filling station in each building. Ms. Maxwell shared her experience about not having access to water in the SpEd department at Riverdale High, one of the older buildings. How an aide/nutrition worker would come through with a “hydration station” water cooler and hand-out cups of water to students. Ms. Ridley clarified that the policy would not be effective until 2023, giving schools time to become compliant. Mrs. Bratton asked if it was necessary for this initiative to be a policy, could it be a goal of initiative of projects/maintenance. Director Spurlock and Chair Johnson both wanted to know more about how many schools currently have filling stations, how many are in each school, etc. Motion was made to table the discussion, do more research, and present it to the Policy Committee again when more, if not all, of the questions are answered.

There being no further business, the meeting adjourned at approximately 6:18 p.m.

Tiffany Johnson, Chairman

Date

Bill C. Spurlock, Director of Schools

Date

RUTHERFORD COUNTY SCHOOL SYSTEM
Board of Education Meeting
2240 Southpark Drive
Murfreesboro, TN 37128

Minutes of January 27, 2022

Board Members Present

Tiffany Johnson, Board Chairwoman

Coy Young

Jim Estes

Claire Maxwell

Tammy Sharp

Tim Holden

Bill C. Spurlock, Director of Schools

1. CALL TO ORDER

The Board Chair, Tiffany Johnson called the meeting to order at 5:00 P.M.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Tammy Sharp.

3. MOMENT OF SILENCE

Mrs. Johnson called for a moment of silence.

4. APPROVAL OF AGENDA

Motion made by Mr. Estes, seconded by Mrs. Maxwell, to approve the agenda as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

5. APPROVAL OF CONSENT AGENDA

**A. Minutes: January 11, 2022 Board Meeting
January 18, 2022 Rezoning Meeting**

B. Community Use of Facilities

C. Title I Contract: Extended Contracts at Holloway High School

**D. Routine Bids: Bid #3566 – HVAC Renovations (LaVergne High)
Bid #3567 – Walkway Canopy Covers (EAG, RVE, WHE, JCE)
Bid #3568 – Classroom Furniture
Bid #3569 – Floor Machines
Bid #3570 – Audio Class Equipment (LaVergne High)
Bid #3571 – New HVAC Systems (OHS and LHS)**

For Your Approval:

The Purchasing Department solicited request for qualifications for Architectural Services RFQ 21-01. A total of fourteen firms responded. The review committee is recommending two firms for your approval, Binkley-Garcia and Kline Sweeney. After your approval, we will bring their fee structure to the Board.

E. School Salary Supplements and Contract Payments:

Name	Amount	School	Funded By	Description
Misti Clark *4	NTE \$200.00	Blackman Middle	School Funds – Volleyball	Assistant Volleyball Coach (Amount approved is now \$700)
Allison Keene	NTE \$1,800.00	Blackman Middle	School Funds – Track	Assistant Track Coach
Brayan Bunyi	NTE \$780.00	LaVergne Middle	School Funds – Basketball	Basketball Timekeeper
Elizabeth Proctor	NTE \$1,000.00	Riverdale	Softball Boosters	Assistant Softball Coach
Ernest Rivas	NTE \$540.00	Riverdale	Softball Boosters	Assistant Softball Coach
Richard Marsh	NTE \$2,358.00	Stewarts Creek High	School Funds – Baseball	Assistant Baseball Coach
Olivia Birkey	NTE \$1,600.00	Stewarts Creek Middle	School Funds – Softball	Assistant Softball Coach
Makenzie Prince	NTE \$1,600.00	Stewarts Creek Middle	School Funds – Softball	Assistant Softball Coach
Chase Owens	NTE \$3,000.00	Central Magnet	School Funds – Tennis	Men’s and Women’s Head Tennis Coach
Jackson Ayers	NTE \$2,500.00	Oakland High	School Funds – Band + Oakland HS Band Boosters	Staff – Instructor

Patrick Gatlin	NTE \$1,000.00	Rocky Fork Middle	School Funds – Baseball	Assistant Baseball Coach
Phillip Gregory	NTE \$2,500.00	Siegel High	School Funds – Chorus	Sound Tech/DJ for Choir/Spring Musical/Winter Formal
Charles Mitchell	NTE \$2,358.00	Stewarts Creek High	School Funds - Baseball	Assistant Baseball Coach

**Unless listed as an hourly rate

1. Approved previously for an amount \$500 or greater
2. Not less than regular hourly rate-or overtime rate if working over 40 hours during the week
3. Anticipate amounts over \$500 this school year
4. Amend prior approval
5. Less than \$500 but part of event total
6. Pending approval by Transportation Dept.

F. Non-Faculty Volunteer Coaches:

According to Tennessee Secondary School Athletic Association (TSSAA) guidelines, Board of Education approval is required to allow non-faculty volunteer coaches to participate in the school athletic programs.

The following non-faculty volunteer coaches are for the 2022-2023 school year:

<u>Name</u>	<u>School</u>	<u>Sport</u>
Jackson Ayers	Oakland High School	Band
Zachary Newman	Central Magnet	MS Baseball
Chase Owens	Central Magnet	Tennis
Dakota LaBlanc	Siegel High School	Boys Basketball
Allison Lillis	Oakland High School	Cheer
Jaden Lasley	Siegel Middle School	Baseball
Haneef Sharif	Rockvale Middle School	Track
Madison Vanderhorst	Rockvale Middle School	Softball
Abigayle Ochs	Siegel Middle School	Softball

Motion made by Ms. Sharp, seconded by Mr. Estes, to approve the consent agenda items as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

6. SPOTLIGHT

Oakland Middle School Theatre Group – 2022 Junior Festival Winner

The theatre group from Oakland Middle School competed at the 2022 Junior Theatre Festival in Atlanta and was awarded the Freddie G for Excellence in Acting and a Freddie G Inspiration award.

7. VISITORS

Mr. Littleton discussed policies being proposed by the Board and shortages with staffing. Dr. Kathleen Hermsmeyer introduced Springs Charter School and presented materials to the Board.

8. REZONING PROPOSAL (For Information Only)

The Director of Schools asked if there were any questions pertaining to the most recent maps and information given at the Works Session. Mrs. Johnson stated there will be a Special Called Meeting held on Saturday January 29, 2022 starting at 9 A.M. to discuss further.

9. TITLE I/II CONTRACT - A FRAMEWORK FOR UNDERSTANDING POVERTY

Ruben Perez of the aha! Process, Inc. will provide a workshop for teachers at David Youree Elementary. Teachers who participate in this training will:

- **Use concrete instructional strategies to help students from poverty**
- **Understand hidden rules of economic class and effects on behaviors and mindsets**
- **Develop stronger relationships with students to impact behavior**
- **Reduce discipline referrals**

Topics include resources, mental models, family structure, language patterns, and more. Workshop will give new and veteran teachers tools to help students from poverty today.

Virtual workshop was planned for January 3, 2022 but is being rescheduled to onsite training due to inclement weather closure.

New date for training will be May 3, 2022. Addendum to contract is attached.

Contract details:

March 3, 2022

8am-3pm

Total Cost: \$6,260.32 which will be paid with David Youree's Title I and Title II's funds.

(Cost includes consultant fee, travel expenses and a book for each participant)

Title I: \$3,229.32

Title II: \$3,031.00

Motion made by Mrs. Maxwell, seconded by Mr. Young, to approve the contract between Rutherford County Schools and aha! Process, Inc. to pay for A Framework for Understanding Poverty Workshop for teachers as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

10. CURRICULUM AND INSTRUCTION

1. THOUGHT EXCHANGE SOFTWARE

Curriculum and Instruction is requesting to purchase 30 license for Thought Exchange. Thought Exchange is a discussion platform that utilizes perspectives, ideas, and solutions for multiple strategic planning initiatives. These license will be utilized with public comment required for ESSER funding, by our Title I schools for required parental engagement, and by schools for input on the state required E-plan. Curriculum and Instruction will further use the platform to collaborate with educators on strategic planning initiatives and curriculum resources. The 1-year cost for 30 license including training and set-up is \$72,000 funded out of the General-Purpose software line item.

Motion made by Mr. Estes, seconded by Mr. Holden, to approve the purchase of 30 license for Thought Exchange for 1-year as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

2. CHARTER SCHOOL COMMITTEE

As required per policy 1.901 Charter School Applications, “The Board shall name the members of the team at its meeting in January of each year. The Board shall designate a Chair of the review team as the contact person for answering questions about the application process and receiving applications.”

Shelia Bratton	School Board, Vie Chair – Zone 6
Kelly Chastain	Early Postsecondary Coordinator, Central Office
Elizabeth Davis	Learning Loss Coordinator, Central Office
Jimmy Sullivan	Asst. Supt. For Curriculum and Instruction
Linda Dohnal	Special Education Specialist, Central Office
Takisha Ferguson	Principal, Smyrna Middle School
Pam Hill	Community Member, Parent (non-RCS)
Paige Jorge	Principal, Cedar Grove Elementary School
Brian Lewis	CTE Specialist, Central Office
Grayson Maxwell	Communications Specialist, Central Office
Cherri McCrary	Instructional Technology Specialist, Central Office
Johanna Parasio	ESL Instructional Tech. Facilitator, Central Office
Barbara Powers	Middle School Coordinator, Central Office
Donna Barrett	Community Member, (non-RCS)
Wayne Blair	Community Member

Rutherford County Board of Education policy 1.901 states that the review team “shall be comprised of members of the administrative staff for the district, community members, and a member of the Board with relevant educational, organizational, financial and legal experience.”

Motion made by Mrs. Maxwell, seconded by Ms. Sharp, to approve the Charter Review Team as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

3. SCHOOL COUNSELOR SUPERVISOR 6-12

Due to the size and scope of the position, Curriculum and Instruction is requesting to split the previously K-12 School Counseling Supervisor. The positions would now be K-5 School Counseling Supervisor and 6-12 School Counseling Supervisor. The positions have been budgeted as part of ESSER 3.0. If successful, one position would become part of the General-Purpose budget as previously planned and the other position would be funded using federal funds.

Motion made by Mr. Estes, seconded by Mrs. Maxwell, to approve the K-5 School Counseling and 6-12 School Counseling Supervisor positions as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

11. FINANCIAL MATTERS

1. To Authorize Two Additional Inclement Weather Days for certain Classified Staff at Rockvale High and Middle Schools for School Year 2021-22

All Classified hourly employees currently receive six inclement weather days for the current school year. As of 1/18/22, there has been five inclement weather days used system-wide with the exception of Rockvale High and Rockvale Middle Schools. These two schools utilized two additional inclement weather days for pay purposes this year due to a gas leak at the high school on 9/8/21 and 9/9/21, as well as no air conditioning in the building at the Middle School on 9/16/21 and no heat in that same building on 11/29/21. The approval of these two additional inclement weather days authorizes employees to be paid for the inclement weather day of 1/18/22 as well as providing one remaining day to align the classified employees of these two schools with the rest of the district. There will be no additional cost for this unless the school year is extended.

Motion made by Ms. Sharp, seconded by Mrs. Maxwell, to approve two additional inclement weather days to the impacted Classified employees at Rockvale High and Rockvale Middle School as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes

2. Request by the Red Hawks Touchdown Club to apply for approval from the TN Secretary of State to hold a raffle in the Fall of 2022

The Red Hawks Touchdown Club is requesting School Board permission to apply for approval from the TN Secretary of State to hold a raffle in the Fall of 2022. In order to do this, the Club needs to have their annual gaming event application submitted to the Secretary of State by January 31, 2022 in order to be in compliance with the State of Tennessee Charitable Gaming Law. In compliance with RCS Board Policy 2.404, the Red Hawks Touchdown Club is requesting School Board approval for this fundraiser prior to the fundraiser being submitted to the Tennessee Secretary of State for approval under the terms of the Tennessee Charitable Gaming Implementation Law.

Motion made by Ms. Sharp, seconded by Mr. Holden, to approve the raffle fundraiser as detailed in the Red Hawks Touchdown Club's detailed request and to authorize the Booster Club to submit this request to the Tennessee Secretary of State in accordance with State Statute as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

3. Resolution for Temporary Transfer of Funds from the General-Purpose School Fund to the Federal Projects Fund for Fiscal Year Ending June 30, 2022, 2023 & 2024

Motion made by Mrs. Maxwell, seconded by Mr. Young, to approve the Resolution for temporary transfer of funds from the General-Purpose Fund to the Federal Projects Fund as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

4. Discussion of Rutherford County Debt Service Funds (For Information Only)

12. FACILITIES

1. TDOT Offer for Siegel Land Acquisition for Thompson Lane Road Widening

TDOT has completed the Appraisal Process for the property along Thompson Lane to allow the widening of Thompson Lane. The original offer includes replacing a sign and the offer now shows relocating the sign. The sign can be relocated at Siegel High. TDOT's offer for 0.219 acres is \$19,840.00. The land valuation is listed as \$35,000.00 per acre.

Motion made by Mrs. Maxwell, seconded by Mr. Estes, to approve the sale of the 0.219 Acres for the Thompson Lane Road widening for \$19,840.00 as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

2. 5-Year Building Program (For Information Only)

More information will be discussed on this item at the Special Called Meeting set for Saturday January 29, 2022.

3. Christiana Middle School Storage Building

Dr. Kyle Nix has requested to purchase a storage building for the Girls' Softball team for \$2,866.00. This request is to be funded out of the Softball fund. Engineering and Construction has reviewed the request and approves.

Motion made by Mr. Holden, seconded by Mrs. Maxwell, to approve the Christiana Middle School Girls' Softball request to purchase a storage building at no cost to the Board as presented.

Vote: All Yes except Mrs. Bratton who was absent.

Motion passes.

13. INSURANCE UPDATE

Mr. Bodary stated the County Insurance Committee met today. He discussed preliminary estimates and increases in county health plans.

14. DIRECTORS UPDATE

The Director talked about TSSAA return to play guideline changes and modifications being amended due to COVID. The question presented to the Board is to either not require a medical release or to keep the medical release. Mr. Harris discussed in detail information regarding the return to play form.

Director Spurlock discussed the proposed initial framework chart data for state funding. He went over outcomes, direct funding, weights and base information.

15. TENNESSEE LEGISLATIVE NETWORK (TLN) UPDATE

Mrs. Maxwell discussed TLN updates. A key senate panel recently approved legislation that would provide public money for private school tuition for Tennessee students whose school systems did not offer in-person learning all year. The bill would extend voucher eligibility to students in any district that does not offer 180 days of in-person learning due to Covid for the three upcoming school years beginning Sept. 1, 2022.

16. FEDERAL RELATIONS NETWORK (FRN) UPDATE

Secretary Cardona recently stated that schools should focus on tutoring, mental health counseling and closing achievement gaps that widened during the pandemic. He urged all schools to provide 30 minutes of tutoring three days a week for every student who has fallen behind. Schools should double the number of counselors, social workers and mental health workers in buildings. The Education Secretary stated schools should achieve those goals using federal dollars from the American Rescue Plan.

17. GENERAL DISCUSSION

Ms. Sharp asked about changes to policy to allow parents to help in schools. Mr. Young talked about choice school and zoning options. Mr. Estes announced that he will not seek re-election in August. Mr. Estes said he has thoroughly enjoyed his time. He thanked Board Members he has served with as well as past and current Directors.

Mrs. Johnson asked the Board to complete the packet for the Directors Evaluation and return it to TSBA by February 10, 2022. She also reminded everyone of the Special Called Meeting that will be held on Saturday January 29, 2022 beginning at 9:00 A.M.

18. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 6:01 P.M.

Tiffany Johnson, Board Chairwoman

Date

Bill C. Spurlock, Director of Schools

Date

RUTHERFORD COUNTY BOARD OF EDUCATION
2240 Southpark Drive
Murfreesboro, TN 37128

Minutes of January 29, 2022

Board Members Present

Tiffany Johnson, Board Chairwoman

Shelia Bratton, Vice Chair

Coy Young

Jim Estes

Claire Maxwell

Tammy Sharp

Tim Holden

Bill C. Spurlock, Director of Schools

1. CALL TO ORDER

The Board Chair, Mrs. Johnson called the meeting to order at 9:00 A.M.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Coy Young and a moment of silence was observed.

3. EXISTING SCHOOL ZONES, STUDENT NUMBERS BY SCHOOL ZONE, AND SCHOOL ENROLLMENT (For Information Only)

4. SCHOOL ENROLLMENT CAPACITY, CORE FACILITY CAPACITIES, AND NUMBER OF PORTABLES AT SPECIFIC SCHOOLS

Trey Lee discussed capacity and portable numbers with the Board. Currently there are 154 classrooms that are portables; singles as well as doubles. They are distributed each year on an as needed basis. Mr. Lee also discussed issues with traffic.

5. PROJECTED GROWTH

Shane Morgan accessed the GIS map and discussed items 3-5, going over school zones, enrollment numbers by grade band as well as projected growth rates for next year. Current numbers for Rutherford County High Schools are as follows:

<u>Currently</u>	<u>Future Growth</u>
BHS 1970	2069
OHS 1959	2060
RHS 1804	1894
RVHS 2424	2545 + 200 incoming fresh
SIHS 1780	1870
SHS 2137	2250
SCHS 2314	2430

6. MAJOR SCHOOL IMPROVEMENTS ALREADY UNDERWAY AND IMPACT ON INCREASING ADDITIONAL CAPACITY

Mr. Lee talked about major building projects currently underway:

<u>School</u>	<u>Project</u>
Smyrna Middle	Annex Renovation
Rockvale Middle	Classroom Additions
Rockvale Elementary	Addition of Annex
Buchanan Elementary	Sewer System
Central Magnet	HVAC
Smyrna High	HVAC
LaVergne High	HVAC
LaVergne & OHS	Smaller Projects

7. 5-YEAR BUILDING PLAN

Mr. Lee discussed the three options for the building plan. Option #1 shows three projects for year 1. Option #2 shows a more aggressive 4 project plan and Option #3 shows a 5-project plan.

Motion made by Mrs. Maxwell, seconded by Mr. Young to reconfigure option 3, eliminating the elementary additions at Blackman Elementary and Stewarts Creek Elementary and adding Blackman High, Oakland High to the existing Riverdale High, Smyrna High and LaVergne High School additions.

Roll Call Vote: Yes – Mrs. Maxwell, Mr. Estes, Mrs. Bratton, Mr. Young, Ms. Sharp, Mr. Holden, Mrs. Johnson

No – none

Motion passes.

8. DISTRICT-WIDE REZONING PLAN AND STABILITY FOR FAMILIES

Mrs. Johnson commented on the possibility of looking at property opportunities that would potentially relieve overcrowding issues. Mr. Lee addressed issues with available property and land density.

9. POSSIBLE SEARCH FOR CONSULTANT TO DEVELOP COUNTY-WIDE PROACTIVE GROWTH PLAN

Mrs. Johnson proposed for the Board to undertake a search for a consultant to assist the Board with a County-wide zoning plan accounting for existing growth and future growth areas within the County. More information will be gathered and brought back to the Board at a later date.

10. REQUEST FOR FUNDING TO COUNTY COMMISSION-For Information

11. REZONING OF ROCKVALE HIGH SCHOOL, RIVERDALE HIGH SCHOOL, BLACKMAN HIGH SCHOOL, AND SIEGEL HIGH SCHOOL BEGINNING AUGUST 2022

Shane Morgan presented one plan that represents rezoning all freshman with the option for 10-12 grades to grandfather.

Motion made by Mr. Estes, seconded by Mrs. Bratton to approve the 2I-Version 2 option rezoning rising 9th graders in these areas only and to grandfather remaining 10-12 grade students who choose to stay at their current high school with the understanding they must provide their own transportation.

Roll Call Vote: Yes – Mrs. Maxwell, Mr. Estes, Mrs. Bratton, Mr. Young, Ms. Sharp, Mr. Holden, Mrs. Johnson

No – none

Motion passes.

12. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 11:40 A.M.

Tiffany Johnson, Board Chairwoman

Date

Bill C. Spurlock, Director of Schools

Date

FACILITIES USE

February 10, 2022

Fees

Blackman High	College Coaches Skills Camps, football camp, 5/22/22 8-5pm, football stadium, \$900, <i>*subject to COVID-19 restrictions and updates.</i>
Blackman High	Aris FC, soccer game 11v11, 2/26/22 12-2pm, stadium, \$100/hr, <i>*subject to COVID-19 restrictions and updates.</i>
Eagleville	Brigade Basketball Club, basketball practices, 3/1/22-6/30/22 5:30-8:30pm Tu/Th, gym, \$18/hr, <i>*subject to COVID-19 restrictions and updates.</i>
Rock Springs Middle	Stones River Futbol Club, soccer practice and conditioning, 2/10/22-3/16/22 M/Th 6-8pm, gym, \$18/hr, <i>*subject to COVID-19 restrictions and updates.</i>
Stewarts Creek Middle	Creekside Church, church services, 4/10/22-4/9/23 Su 8-8pm/W 6-8pm, Library and Auditorium, \$14,400, <i>*subject to COVID-19 restrictions and updates.</i>

No Fees

Oakland High	OHS Basketball, Point Guard College (fundraiser), 5/13/22-5/17/22 8-4pm, gym, No fee, <i>*subject to COVID-19 restrictions and updates.</i>
Whitworth Buchanan Middle	Riverdale Archery, archery tournament, 3/18/22 4-8pm, gym and cafeteria, No fee, <i>*subject to COVID-19 restrictions and updates.</i>

Note: Facility use for 2/10/2022 has been granted pending Board action. The COVID-19 CDC approved recommendations were reviewed by the requestor. A certificate of insurance with \$2,000,000.00 limits (\$1,000,000.00 if approved) is required by each user. Each group must forward any renewals of insurance to the Board on time; otherwise approval is terminated at the end of the policy period. **All approvals are for no more than a 1-year period.**

Transportation

Pursuant to Section 8.1 of the Rutherford County Board of Education Bus Contract, the Transportation Department has received a letter dated 1/25/22 from Kathy Snider, contractor of bus #290, requesting voluntary termination of her contract with the Board. The Transportation Department is prepared to award this contract to the next potential contractor on the appropriate contractor list.

Recommend Approval – motion to approve voluntary termination of the Bus Contract from Kathy Snider, effective as soon as possible.



Title I Funded - Extended Contract at LaVergne Lake Elementary School

Amee Mirskov will complete a Title I funded extended contract:

1) Ms. Mirskov will be utilizing best practices for STEM, ELA and Writing. This small group, remediation and enrichment program will target students approaching mastery of Tier 1 coupled with high achieving students to integrate a peer-to-peer model of learning. Participating students will be based on LaVergne Lake's benchmark and classroom data. Ms. Mirskov will provide students with best practice instruction through STEM based activities, inquiry-based experiences and narrative writing.

2) Dates of the extended contract are as follows:

- February 23 - April 27 (each Wednesday 2:45-3:45 with a total of 9 hours)

The total cost is \$405.00. LaVergne Lake Elementary School's Title I funds will pay for 100% of the cost for this contract.

Motion to approve, one Title I funded extended contract for Amee Mirskov and LaVergne Lake Elementary School.

Title I

RUTHERFORD COUNTY

Title I

EXTENDED CONTRACT APPLICATION

****Upon approval, this application becomes your contract****

*Name: Amee Elizabeth Mirskov
First Middle Last

*School Assigned: LaVergne Lake

*School Phone: 615-904-6730

*School E-mail: mirskova@rcschools.net

*Years of experience: 15 *Level of Effectiveness: 4

*Reason for selecting applicant: (to be completed by the principal) Knowledge + impact on student learning

*Certification Areas: (By name) Spanish / English

*Number of contract hours per semester: 9 (paid at a rate of \$40.00 per hour for Level 3, \$45.00 per hour for Level 4, \$50.00 per hour for Level 5)

Circle type of contract requested:

1. Remediation:
 - a. Description of services & proposed timeline for completion must be attached
 - b. Monthly logs on required sheets must be submitted to the Federal Programs Office unless otherwise noted on approval

2. Other: (briefly describe)
Enrichment & Remediation in Writing
"Love 2 Learn with Legos"

- *Teachers are expected to follow all Board policies, procedures and school rules.
- *No partial payments will be made.
- *Monthly documentation is a requirement for Title I Extended Contracts. Failure to do so may result in cancellation of the contract with no payment.
- *No change can be made to an extended contract without prior approval from your principal and Federal Programs/RTI Coordinator, Mark Gullion. Failure to do so may result in cancellation of the contract with no payment.
- *Contracts must be completed by May 11th.

*APPLICANT'S SIGNATURE: Amee Mirskov Date: 1/13/2022

*PRINCIPAL'S SIGNATURE: Page Jelen Date: 1-13-22

*BOARD CHAIR'S SIGNATURE: _____ Date: _____

*DIRECTOR'S SIGNATURE: _____ Date: _____

(Rutherford County Finance Dept. determines how Extended Contract payments will be issued.)
The Title I Program does not discriminate on the basis of race, national origin, sex, handicap or age.

Bid #3572 - Theater Equipment

Qty	Item Description	Adorama	B & H Photo
2	Behringer X32 40-Input 25-Bus Digital Mixing Console, Black	\$ 1,413.15	No Bid
1	Cyclorama Curtain: FR Muslin Cotton, Seamless, Color Bleached White, Sewn at 0% Fullness (Flat), 20.0 H x 40.0 W, Webbing, Grommets, and Ties 12" OC at Top, 2" Side Hems, 6" Pipe Pocket at Bottom	No Bid	No Bid
10	Bulbs for House Par Lights - HPL575 WX/115v	No Bid	No Bid
1	ADJ Followspot LED Light System with Stand - FS3000 SYS	No Bid	No Bid
1	ADJ FS Pan Glide elipsoidal adapter	No Bid	No Bid
1	Eartec UL4S Ultralite Full Duplex Wireless Headset for 4 Users with Charging Station	\$ 577.69	\$ 576.00
1	Eartec HUB7SMXD Hub Mini Duplex Base 7-Person System, with 6X Ultralite Single Headset, Max4G Double Headset		\$ 1,155.00
1	Eartec HUB9SMXS UltraLITE 9-person HUB Intercom System with Max 4G Single Headset	\$ 1,565.20	*\$82.90
3	Shure CVB-B/O Boundary Condenser Microphone, 12 ft. Cable, Omnidirectional	\$ 84.19	*\$10.06
1	Moukey Outdoor Speaker Portable PA Karaoke Machine System 5.0, Bluetooth, with 10" Subwoofer, Rechargeable Battery, 2 VHF Microphones	No Bid	No Bid
1	Auray TT-6220 Telescoping Tabletop Microphone Stand (Black)	*\$9.95	\$ 10.06
2	Shure SM585 Vocal Microphone with On/Off Switch	\$ 89.95	\$ 89.05
1	Whirlwind IMP 2 Direct Box	\$ 50.69	\$ 53.80
2	Hosa Technology SKT-400 Series Speakon to 1/4" Male Phone Speaker Cable (14 Gauge) - 20'	\$ 25.25	\$ 27.95
2	Hosa Technology Balanced 1/4" TRS Male to 1/4" TRS Male Audio Cable (10')	\$ 10.79	\$ 15.20
2	Shure GLXD24R/B87A Advanced Digital Wireless Handheld Microphone System with Beta 87A Capsule (2.4 GHz)	\$ 596.80	\$ 572.50
1	Aluratek ABCD54F Switchable Bluetooth Audio Transmitter and Receiver		\$ 59.70
2	Kopul Studio Elite 4000 Series XLR M To XLR F Microphone Cable (20', Black)	*\$5.00	\$ 19.16
4	Kopul Studio Elite 4000 Series XLR M To XLR F Microphone Cable (10', Black)	*\$6.94	\$ 16.79
1	Kopul Studio Elite 4000 Series XLR M To XLR F Microphone Cable (50', Black)	*\$15.00	\$ 25.56
2	Shure BLX188/CVL Dual Channel Wireless Microphone System with 2 Bodypacks and 2 CVL Lavalier Mics	\$ 524.55	\$ 507.75
4	Shure WL93 Series Subminiature Condenser Lavalier Microphones, WL93 - Black, with 4-Foot (1.2m) Cable	\$ 71.59	\$ 71.70

Bid #3572 - Theater Equipment

Qty	Item Description	Adorama	B & H Photo
1	Dell G3 15 15.6" FHD (1920x1080) 220nits Anti-Glare Gaming Laptop (Intel Core i5-10300H up to 4.5 GHz) 16 GB RAM, 1TB, HDMI, Backlite Keyboard, Windows 10	No Bid	No Bid
1	Canon EOS 4000D Rebel T100 Digital SLR Camera Boday with Canon EF-S 18-44mm f/3.5-5.6 Lens 3 Lens DSLR Kit Bundled with Completed Accessory Bundle + 64 GB + Flash + Case	\$ 524.39	No Bid
1	Kobalt 10-in. Carbide-tipped Blade 15-Amp Portable Table Saw, Model #KT10152	No Bid	No Bid
1	GE 4.5-cu High Efficient Agitator Top-Load Washer, Model #GTW465ASNWW	No Bid	No Bid
1	PRORECK Freedom 15 Portable 15-in. 800 Watt 2-Way Rechargeable Powered DJ/PA Speaker System with Bluetooth/USB/SD Card Reader/FM Radio/Remote Control/Wireless Microphones/Speaker Stand	No Bid	No Bid

*Bid does not meet specifications

Mailed to 99 vendors
97 vendors did not respond

Recommend: Motion to award to lowest and best bid as shown.

To be funded through FP, GP, and Individual Schools.

Bid #3573 - Band Instruments and Equipment

Qty	Item	Item Description	Amro Music	K & S Music	Music and Arts	Romeo Music	Taylor Music	Universal Melody	Washington Music	West Music
1	Tenor Saxophone	Selmer STS280 La Voix II Tenor Saxophone with Case	\$ 1,731.00		\$ 1,866.38		\$ 1,611.00	\$ 1,677.00	\$ 1,720.55	
1	Tenor Saxophone	Yamaha YTS-26 Standard Tenor Saxophone with Case	\$ 1,435.00		\$ 1,457.30		\$ 1,111.00		\$ 1,148.85	
1	Tenor Saxophone	Yamaha YTS-480 Intermediate Tenor Saxophone with Case	\$ 2,184.00		\$ 2,233.45		\$ 2,066.00		\$ 2,047.60	
1	Baritone Saxophone	Selmer SBS280R La Voix II Baritone Saxophone with Case	\$ 4,359.00		\$ 4,578.19		\$ 4,111.00	\$ 4,284.00	\$ 4,395.15	
1	Baritone Saxophone	Yamaha YBS-62II Baritone Saxophone with Case	\$ 7,495.00		\$ 8,512.94		\$ 7,077.00		\$ 7,215.45	
1	Baritone Saxophone	Yamaha YBS-62 Baritone Saxophone with Case	\$ 7,495.00		\$ 8,248.85		\$ 7,077.00			
1	Baritone Saxophone	Yanagisawa BW01 Baritone Saxophone with Case	\$ 6,138.00		\$ 6,370.51		\$ 5,848.00	\$ 6,053.00	\$ 6,210.10	
1	Baritone Saxophone	Yanagisawa BW01 R Baritone Saxophone with Case					\$ 5,848.00			
1	French Horn	Holton H179 French Horn with Case	\$ 4,049.00		\$ 4,380.20		\$ 3,808.00	\$ 3,984.00	\$ 4,087.70	
1	French Horn	Conn 8D French Horn with Case	\$ 4,049.00		\$ 4,511.44		\$ 3,808.00	\$ 3,984.00	\$ 4,087.70	
1	Euphonium	Eastman EPP426 Euphonium with Case	\$ 1,342.00		\$ 1,369.33				\$ 1,959.80	
1	Euphonium	Yamaha YEP-642SII Euphonium with Case	\$ 5,536.00		\$ 6,315.18		\$ 5,244.00		\$ 5,391.90	
1	Euphonium	Yamaha YEP-321S, 4-Valve Euphonium with Case	\$ 2,198.00		\$ 2,483.90		\$ 2,077.00		\$ 2,212.85	
1	Euphonium	Yamaha YEP-201 Euphonium with Case	\$ 1,542.00		\$ 1,734.33		\$ 1,449.00		\$ 1,590.90	
1	Tuba	Eastman EBB534 Tuba with Case	\$ 4,116.00		\$ 4,468.31				\$ 4,901.30	
1	Tuba	King 2341, 4-Valve Tuba with Case	\$ 6,170.00		\$ 6,666.36		\$ 5,888.00	\$ 6,076.00	\$ 6,395.35	
1	Tuba	Yamaha YBB201WC Tuba with Case	\$ 4,645.00		\$ 5,294.51		\$ 4,444.00		\$ 4,544.95	
1	Tuba	Yamaha YBB321WC Tuba with Case	\$ 5,105.00		\$ 5,810.06		\$ 4,844.00		\$ 4,972.75	
1	Tuba	Jupiter JTU700 3/4 size Tuba with Case	\$ 2,395.00		\$ 2,577.50		\$ 2,133.00		\$ 2,341.20	
1	Tuba	Yamaha YBB-105WC 3/4 size Tuba with Case	\$ 3,058.00		\$ 3,467.50		\$ 2,888.00		\$ 3,029.00	
1	Tuba	King 1135W Series 3-valve 3/4 Tuba with Case	\$ 4,243.00		\$ 4,521.70		\$ 3,993.00	\$ 4,148.00	\$ 4,417.65	
10	Midi Controller	M-Audio 44 key midi controller				\$ 106.00				
1	Choral Risers	Wenger Signature Choral Risers, 3-Step								
1	Choral Risers	Wenger Signature Choral Risers, 4-Step								
1	Choral Risers	Wenger Choral Riser Accessory Siderail Kit								
1	Choral Risers	Wenger Tourmaster Risers, 47" x 24" wide								
25	3/4 Size Guitars	Fender FA-15 3/4 Size Nylon Acoustic Guitar with Gig Bag			\$ 170.99				\$ 146.30	
25	Full-Size Guitars	Fender FA-115 Dreadnaught Acoustic Guitar with Gig Bag			\$ 160.52				\$ 177.00	
25	Guitars	Yamaha C40 Classical Guitar (Full-Size)			\$ 121.98	\$ 149.00			\$ 130.85	\$ 135.99
25	Guitars	Yamaha CGS Student Classical Guitar (3/4 Size)			\$ 109.79	\$ 107.00			\$ 120.50	\$ 118.99
1	Piano Bench	CPS Imports Genuine Leather Adjustable Artist Piano Bench Stool in Ebony with Music Storage (Dimensions: 22"D x 13.5"W x 19"H)								
30	Headphones	Maono AU-MH510 50 MM Drivers Over Ear Studio Headphones								
1	Wenger Music Storage Cabinet	Wenger Band/Orchestra Folio Cabinet								
1	Wenger Music Storage Cabinet	Wenger Tall Choral Folio Cabinet								
1	Electric Keyboard	Yamaha PSR-E273 61-Key Portable Keyboard			\$ 125.09	\$ 131.00			\$ 140.70	\$ 128.06
1	Keyboard Power Adapter	PA130 Yamaha Power Adapter			\$ 16.14	\$ 14.00			\$ 15.20	\$ 13.75
1	Keyboard Stand	Yamaha PKBX2 Double-X Keyboard Stand			\$ 30.24	\$ 30.00			\$ 30.35	\$ 30.01
1	Keyboard Benches	Yamaha PKBB1 X-Style Fold Up Keyboard Bench			\$ 32.55	\$ 30.00			\$ 33.55	
1	Keyboard Lab	Yamaha LC4 Basic Music Lab for 16 Students and 1 Teacher with Yamaha PSRE273 Keyboards			\$ 7,326.51	*\$5,199.00			*\$4,970.15	
1	Shekere	Pearl PSK10 Fiberglass Shekere	\$ 130.00		\$ 123.09		\$ 88.00	\$ 120.00	\$ 98.95	\$ 117.39
1	Portable Sound System	Bose L1 Pro16 System with Slip Cover and Roller Bag			\$ 2,119.47	\$ 2,279.00				
30	Ukuleles	Kala Learn to Play Ukelele Starter Kit KALA-LTP-S			\$ 63.55				\$ 59.45	\$ 58.65
30	Ukuleles	Makala Dolphin Soprano Ukulele (Multiple Colors) MK-SD			\$ 49.60				\$ 46.40	\$ 46.75
30	Ukuleles	Kala Waterman Ukulele KA-SWB			\$ 34.10				\$ 36.25	\$ 38.25

Bid #3573 - Band Instruments and Equipment

Qty	Item	Item Description	Amro Music	K & S Music	Music and Arts	Romeo Music	Taylor Music	Universal Melody	Washington Music	West Music
1	Drum set, 22" bass drum, 14" snare drum, 10/12/16 toms, with cymbals & hardware, black	Pearl RS525SC/31			\$ 508.91		\$ 399.00	\$ 450.00	\$ 443.85	
2	Digital Mixer	Behringer X-Air XR16 Digital Mixer				\$ 510.00				
1	Digital Piano	Casio Privia PX770 Digital Piano		\$ 649.00	\$ 731.65	\$ 794.00			\$ 722.50	
1	Digital Piano	Caso PX-870 Digital Console Piano (Black)		\$ 728.00	\$ 835.45	\$ 949.00			\$ 825.00	
25	Manhasset Music Stands	Manhasset M48 Music Stands			\$ 29.45	\$ 1,757.00	\$ 34.99		\$ 41.35	\$ 45.96

Mailed to 31 vendors
23 vendors did not respond

*Bid did not meet the specifications

Recommend: Motion to award to lowest and best bid as shown.

To be funded through the FP, GP, and Individual Schools.

RFP #22-01
Door Keying Upgrade

Item #	Door Keying Upgrade	McCarthy, Jones & Woodard, LLC
1	Smyrna Middle	\$ 87,095.00
2	LaVergne High	\$ 176,650.00
3	Blackman High	\$ 259,295.00
4	Smyrna High	\$ 272,860.00
5	Cedar Grove Elem.	\$ 113,445.00
6	Smyrna West	\$ 16,165.00
7	Stewartsboro Elem.	\$ 122,380.00
8	Walter Hill Elem.	\$ 76,070.00
9	Buchanan Elem.	\$ 53,795.00
10	Eagleville School	\$ 102,870.00
11	Riverdale High	\$ 146,060.00
12	Oakland High	\$ 208,625.00
13	Central Magnet	\$ 92,430.00
14	Holloway High	\$ 41,850.00
15	McFadden Elem.	\$ 86,520.00
16	Roy Waldron	\$ 183,250.00
17	Christiana Elem.	\$ 55,840.00
18	Thurman Francis	\$ 88,075.00
19	Total Bid for All Eighteen Schools	\$ 2,183,275.00

Mailed to 32 vendors
29 vendors did not respond

Received a "No Bid" from School Specialty
*Isenhour bid rejected for no addendum

Recommend: Motion to award to McCarthy, Jones and Woodard as overall best bid as shown.

To be funded through Capital Projects and GP

Rutherford County Schools Calendar 2022-2023

Monday, August 1, 2022	Administrative Day (Discretionary Day 1)
Tuesday, August 2, 2022	In-Service Day 1
Wednesday, August 3, 2022	Teacher Work Day (Discretionary Day 2)
Thursday, August 4, 2022	Elections Day/In-Service Day 2
Friday, August 5, 2022	Registration Day (Abbreviated Day - 1 (2 hrs.))
Monday, August 8, 2022	First Full Day of School
Monday, September 5, 2022	Labor Day (Day out of Calendar – 1)
Tuesday, September 6 – Thursday, September 8	1 st nine weeks Progress Reports delivery
Friday, September 30, 2022	End of 1 st nine weeks
Monday, October 3 – Friday, October 7, 2022	Fall Break (Days out of Calendar 2-6)
Thursday, October 13, 2022	1 st nine weeks Report Card delivery
Tuesday, October 18, 2022	K-5 Parent Teacher Conferences (1/2 Discretionary Day - 3)
Wednesday, October 19, 2022	Teacher-Administrative Day – 1 (no students)
Thursday, October 20, 2022	6-12 Parent Teacher Conferences (1/2 Discretionary Day - 3)
Tuesday, November 1 – Thursday, November 3	2 nd nine weeks Progress Reports delivery
Tuesday, November 8, 2022	Election Day/In-Service Day - 3
Wednesday, November 23, 2022	Thanksgiving Break (Discretionary Day 4)
Thursday, November 24-Friday, November 25, 2022	Thanksgiving Break (Day out of Calendar – 7 & 8)
Friday, December 16, 2022	Last Day of First Semester (Full Day)
Friday, December 16, 2022	End of 2 nd nine weeks
Monday, December 19, 2022 – Friday, December 30, 2022	Winter Break (Days out of Calendar 9-13)
Monday, January 2, 2023	No School
Tuesday, January 3, 2023	Teacher-Administrative Day – 2 (no students)
Wednesday, January 4, 2023	Students return from Winter Break
Tuesday, January 10, 2023	2 nd nine weeks Report Card delivery
Monday, January 16, 2023	MLK Holiday (Day out of Calendar – 14)
Tuesday, January 31, 2023	In-Service Day - 4
Tuesday, February 7 – Thursday, February 9	3 rd nine weeks Progress Reports delivery
Monday, February 20, 2023	Presidents Day (Day out of the Calendar – 15)
Friday, March 3, 2023	End of 3 rd nine weeks
Thursday, March 9, 2023	3 rd nine weeks Report Card delivery

Tuesday, March 14, 2023

6-12 Parent Teacher Conferences (1/2 Discretionary Day 3)

Thursday, March 16, 2023

K-5 Parent Teacher Conferences (1/2 Discretionary Day 3)

Tuesday, March 21, 2023

Teacher-Administrative Day – 3 (No students)

Monday, March 27 – Friday, March 31, 2023

Spring Break

Friday, April 7, 2023

Good Friday (Day out of Calendar - 16)

Tuesday, April 11 – Thursday, April 13

4th nine weeks Progress Report delivery

Thursday, May 25, 2023

Teacher Work Day (Discretionary Day - 5)

Friday, May 26, 2023

Last Day of School (Abbreviated Day 2) (2hrs.)

Friday, May 26, 2023

End of 4th nine weeks

Friday, May 26, 2023

4th nine weeks Report Card delivery

*** Plus one Independent Inservice Days (5)

Rutherford County School Calendar Breakdown for 2022-2023

In-Service Days		Teacher-Administrative Days
Day 1	August 2, 2022	Wednesday, October 19, 2022
Day 2	August 4, 2022	Tuesday, January 3, 2023
Day 3	November 8, 2022	Tuesday, March 21, 2023
Day 4	January 31, 2023	
Day 5	TBD - Independent	

Discretionary Days			Abbreviated Days
Day 1	August 1, 2022	Administrative Day	Friday, August 5, 2022
Day 2	August 3, 2022	Teacher Work Day	Friday, May 26, 2023
Day 3	October 18, 2022	1/2 Day-K-5 Parent Conferences	
Day 3	October 20, 2022	1/2 Day-6-12 Parent Conferences	
Day 3	March 14, 2023	1/2 Day-K-5 Parent Conferences	
Day 3	March 16, 2023	1/2 Day-6-12 Parent Conferences	
Day 4	November 23, 2022	Thanksgiving Break	
Day 5	May 25, 2023	Teacher Work Day	

Vacation Days - Teacher Paid			Day Out of Calendar - Unpaid	
Day 1	December 19, 2022	Winter Break	September 5, 2022	Labor Day
Day 2	December 20, 2022	Winter Break	October 3, 2022	Fall Break
Day 3	December 21, 2022	Winter Break	October 4, 2022	Fall Break
Day 4	December 22, 2022	Winter Break	October 5, 2022	Fall Break
Day 5	December 23, 2022	Winter Break	October 6, 2022	Fall Break
Day 6	March 27, 2023	Spring Break	October 7, 2022	Fall Break
Day 7	March 28, 2023	Spring Break	November 24, 2022	Thanksgiving Break
Day 8	March 29, 2023	Spring Break	November 25, 2022	Thanksgiving Break
Day 9	March 30, 2023	Spring Break	December 26, 2022	Winter Break
Day 10	March 31, 2023	Spring Break	December 27, 2022	Winter Break
			December 28, 2022	Winter Break
			December 29, 2022	Winter Break
			December 30, 2022	Winter Break
			January 16, 2023	MLK Holiday
			February 20, 2023	President's Day
			April 7, 2023	Good Friday

Monthly	Teacher Days	Student Days	Cumulative Count
August	23	19	19
September	21	21	40
October	16	16	56
November	20	18	74
December	17	12	86
January	20	19	105
February	19	19	124
March	24	18	142
April	19	19	161
May	21	19	180
	Teacher-Total 200	Student-Total 180	Student-Total 180

ENA Services LLC
 Dept. 888149
 Knoxville, TN 37995-8149
 (615) 312-6000



Quote

BILL TO: Rutherford County Schools Attn: Steve Solomon 2240 Southpark Drive Murfreesboro, TN 37128

DATE	Quote #
1/31/22	N/A

P.O. NO.	TERMS
N/A	Net 30

Internet Access Quote

Fully Managed Internet Access with Hosted Firewall

Rutherford County Central Office: 2240 Southpark Dr

Service Option	Term End Date	Monthly Recurring Price Per Site for Service Before E-rate Discount
5,000 Mbps Burstable to 10,000 Mbps + HFW	6/30/2022	\$11,750

Pricing Footnotes for ENA Internet Access Service

- ENA's fully managed Internet Access is priced as one service and reflects the price before any E-rate discount is applied. This service includes circuit, end site router, equipment maintenance, service monitoring, field support, Service Level Agreement (SLA), and all required ENA equipment. All service pricing listed is per month, per unit, and per site.
- Additional Internet Access service options are available at increments between the speeds and prices listed in the pricing chart above.
- ENA will notify the customer once the carrier installs the circuit, and ENA is ready to turn up service. ENA will then work with the customer to determine a mutually agreed upon date to turn up service. In the event of customer delays in turning up service, ENA reserves the right to start billing the customer for the service two weeks after ENA's notification that service is ready to be turned up.
- All service delivery prices (including optional services) are based on expected site readiness to receive the services including conduit, electrical capacity, backer board, and similar. If site walkouts determine a need for site make-ready work, then service may not be available until such work is completed by the customer.
- ENA Internet Access services are subject to ENA's acceptable use policy, the Master Service Agreement (MSA), and tariffs. ENA's Unified MSA and E-rate Rider for ENA Internet Access services can be found [here](#).
- There are currently no governmental fees applicable to the broadband services requested. However, if such fees become applicable in the future, governmental fees (to the extent the customer is not exempt from such fees) including state, local, and federal taxes, fees, Universal Service Fund (USF) fees, E911 taxes/fees, and similar, are in addition to the above rates. These fees will be charged at the applicable rates set by governmental entities and are subject to change over the life of the service contract.
- If services are subject to early termination, the customer agrees at the date of early termination: (i) to pay all fees and other amounts due for service(s) incurred through date of early termination, (ii) reimburse all otherwise unrecovered charges incurred by ENA for the service(s), both recurring and non-recurring through the date of early termination, and (iii) pay all direct and reasonable costs associated with the termination of the service(s) through the date of early termination. For purposes of this section, "direct costs" are costs that ENA incurs from persons not a party, such as, without limitation, underlying carriers and/or vendors with whom ENA subcontracts to provide the service(s), as a result of early termination of service(s) and/or a site. ENA shall not be reimbursed for any anticipatory profits which have not been earned up to the date of early termination. The client further agrees that it will not contract with any other provider for the same or substantially similar services or equipment through the end of the initial term.

Rutherford County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Student Member of the Board	Descriptor Code: 1.1021	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

General

In order to allow for the voices of students to be adequately represented on the Rutherford County Board of Education, there shall be a Student Representative and a Deputy Student Representative that serves in addition to the other members of the Board. The holders of said offices shall serve a term of ~~one year~~, beginning ~~in~~ September 1 and concluding ~~in~~ July May 1, with the selection process for the position taking place in ~~August~~ April and ~~September~~ May. No individual shall serve more than two terms.

QUALIFICATIONS FOR HOLDING OFFICE

Any person wishing to hold the Office of Student Representative must meet and maintain the following qualifications:

1. The student must be attending a Rutherford County Schools High School;
2. The student must be passing or have passed all classes for the three previous grading periods;
3. The student must have a satisfactory disciplinary record, with no more than one confirmed disciplinary action in the current year, and the student cannot have been assigned to an alternative school in the current or previous semester;
4. The student must have good attendance, with no more than one unexcused absence for the current school year.

NOMINATION PROCEDURES

The selection process is a three-tier process. Each high school will have a committee of five teachers appointed by the principal of the respective high schools. Every interested student will complete an application designed by the Director of Schools and/or his/her designee and approved by the Board. After all applications have been submitted to each school's committee, they shall advance one nominee.

Every advancing nominee's application will be sent to the County Student Representative Committee, comprised of seven members to be determined by the Board. The committee will review each application and advance two nominees to the Board, one to serve as the Student Representative and one to serve as the Deputy Student Representative. The Student Representative and Deputy Student Representative must be enrolled in different schools from one another. The nominees will attend a regular Board meeting to

1 address the Board. The Board, after having been able to talk with both nominees, will vote on each
2 student position individually. A simple majority will be required to confirm. Should a nomination vote
3 fail, the County Student Representative Committee will submit another nominee to the Board.

4 **DUTIES, RESPONSIBILITIES, AND POWERS OF THE OFFICE**

5 The Student Representative may hear the opinions of students and make them known to the Board.
6 Additionally, they may also hear complaints raised by students on certain issues and, if necessary,
7 make those concerns known to the Board or Director of Schools, as appropriate. The Student
8 Representative shall attend certain meetings of the Board as requested by the Board.

9 The Deputy Student Representative may hear the opinions of students and make them known to the
10 Board of Education. Additionally, they may also hear complaints raised by students on certain issues
11 and, if necessary, make these concerns known to the Board or Director of Schools, as appropriate.
12 They shall also attend meetings of the Board when the Student Representative is unable to do so as
13 requested by the Board.

14 The Student Representative and the Deputy Student Representative shall bear a responsibility to attend
15 a combined 70% of the meetings and work sessions of the Board of Education of which they are
16 requested to attend by the Board. They may also attend the meetings of other committees and
17 subcommittees as necessary to gain an understanding of the activities of the Board and be able to
18 report back to the student body.

19 The student representative and Deputy Student representative shall have no voting authority, and will
20 not have the authority to make motions, second motions, amend motions, or take any other action under
21 Roberts Rules of Order.

22 The Student representative and Deputy Student representative shall not have access to any confidential
23 student or employee information or records.

24 The Student representative and Deputy Student representative shall not participate in any appeals to the
25 Board of Education or in any Executive Sessions.

26 **REMOVAL FROM OFFICE**

27 Should it be necessary for the Student Representative to be removed from office, the Board of Education
28 may do so through a unanimous simple majority vote of its members, which can be conducted at a regular
29 meeting or a specially called session.

30 **RESIGNATION**

31 Should the Student Representative see fit to resign their position, they may do so by submitting a
32 notarized letter to the Board and the Director of Schools at least two weeks before the effective date of
33 their resignation.

1 **VACANCIES**

2 Should a vacancy arise in the Student Representative position, the Deputy Student Representative will
3 assume the position, and a search for a Deputy Student Representative will be carried out via the
4 processes outlined in the "Election Procedures" section. Should a vacancy arise in the Deputy Student
5 Representative position, a search for a new officeholder will be carried out using the same processes.
6 Should the remainder of the term constitute an amount of time less than six months, the interim Student
7 Representative will be eligible to serve two additional terms; however, should the remainder of the term
8 constitute an amount of time greater than six months, the interim Student Representative will only be
9 eligible to serve one additional term.

10 Should there be a lack of qualified applicants for the positions, a new search will commence at the
11 beginning of January and the position will be filled in February. Persons who assume office in January
12 will only be eligible to serve one additional term.

13 **EVALUATION**

14 Each year the Board of Education and the Student Representatives shall evaluate the Student
15 Representative Program by completing a metrics questionnaire to make recommendations and
16 suggestions under this policy.

Rutherford County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: School Board Meetings	Descriptor Code: 1.400	Issued Date: Click here to enter a date.
		Rescinds: 1.400	Issued: 06/05/14

1 The Board will transact all business at official meetings which may be either regular or special.

2 Every meeting of the board shall be open to the public, except for those meetings in which the law allows
3 closed sessions.¹ Open meetings will be physically accessible to all students, employees, and interested
4 citizens.² In order to ensure all elements of board meetings are open to the public, no board members or
5 Rutherford County Schools support staff in attendance and participating in a board meeting shall utilize
6 a cell phone during the meeting.

7 The Board may restrict the recording of Board meetings via camera, camcorder or other photographic
8 equipment when such recording creates a threat to public safety and welfare or impedes the conducting
9 of efficient and orderly public meetings.³ Visitors are prohibited from bringing posters or signs in excess
10 of 8.5x11 inches in size into the Board meeting due to the impact on visibility, which disrupts public
11 participation and creates safety concerns. If a visitor wishes to distribute materials, the visitor should
12 bring copies and hand them to the Board's Executive Secretary for distribution.

13 SPECIAL MEETINGS

14 The Board shall hold such special meetings as necessary to transact the business of the Board. Such
15 meetings shall be called by the chair whenever, in the chair's judgment, the interests of the schools
16 require it, or when requested to do so by a majority of the Board.²

17 Only business related to the call of the meeting, and details related to agenda items shall be discussed
18 or transacted by the Board at a special meeting.

19 ELECTRONIC ATTENDANCE⁴

20 Absent Board members may attend a regular or special meeting by electronic means if the member is
21 absent because of work, a family emergency, or the member's military service. If a board member is
22 absent due to military service, he/she may participate electronically as often as he/she is able to do so.
23 However, a board member may not participate electronically more than two (2) times per year for
24 absences due to work and/or family emergencies.

25 *General Requirements*

26 The following requirements apply to all electronic attendance, regardless of the reason for the
27 member's absence:

- 28 1. A quorum of the Board must be physically present at the meeting in order for any member to
29 attend electronically.

- 1 2. Any member wishing to participate electronically must do so using technology which allows
- 2 the Chair to visually identify the member.
- 3 3. The responsibility for the connection lies with the member wishing to participate electronically.
- 4 No more than three (3) attempts to connect shall be made, unless the Board chooses to make
- 5 additional attempts.

6 *Work Related Absence*

7 The following requirements apply to electronic attendance due to a work related absence:

- 8 1. The Board member must be absent from the county due to work.
- 9 2. The member wishing to participate must give the Chair and director at least five (5) days notice
- 10 prior to the meeting of the member's desire to participate electronically.

11 *Family Emergency*

12 The following requirement applies to electronic attendance due to a family emergency:

- 13 1. The member must be absent due to the hospitalization of the member or the death or
- 14 hospitalization of the member's spouse, father, mother, son, daughter, brother, sister, son-in-
- 15 law, daughter-in-law, step-son, step-daughter, father-in-law, mother-in-law, brother-in-law, or
- 16 sister-in-law.

Legal References

1. TCA 8-44-102; TCA 49-6-804(b)
2. 28 CFR § 36.201(a); 36.202
3. OP Tenn. Atty. Gen. 95-126
4. TCA 49-2-202(c)(1)
5. TCA 49-2-203(c)

Cross References

School Board Legal Status and Authority 1.100
Section 504 & ADA Grievance Procedures 1.802

Rutherford County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: Click here to enter a date.
		Rescinds: 1.404	Issued: 01/15/09

1 *General*

2 ~~All meetings of the Board of Education are open to the public. Notice of all regularly scheduled meetings~~
3 ~~shall be made to the local media for public announcement.~~

4
5 **APPEALS TO THE BOARD**

6 Any matter relating to the operation of the school system may be appealed to the Board. However, all
7 matters relating to the operation of the school system shall be channeled through the Director of Schools
8 before being brought before the Board of Education. If, after such procedure is followed, there is still
9 reason to address the Board, the matter shall be referred in writing to the Board of Education for its
10 determination and action.

11 **APPEARING BEFORE THE BOARD**

12 ~~These procedures are~~ This policy is not designed to restrict the scheduled appearances of citizens who
13 have regular business with the Board and whose presentations are provided for in the agenda.
14 Additionally, the Board may via motion, a second, and a vote, recognize speakers despite the below
15 requirements if a majority of the Board determines the speaker would be in the public's best interest.

16
17 ~~The Board shall determine whether it will hear the individual or group.~~

18 *Making Application to Speak*

19 Individuals may speak to the Board so long as all requirements contained in this policy are met.
20 Individuals who do not comply with this policy will be denied the ability to speak. In order to speak at
21 Board meetings with visitors on the agenda, individuals must complete a Public Participation Form
22 provided by the Board. The form must be fully completed and turned in to the Board's Executive
23 Secretary no later than 24 hours prior to the meeting. The individual must provide proof of Rutherford
24 County residency or employment with the Rutherford County Board of Education along with the Public
25 Participation Form and photo identification. Each person wishing to speak must submit an individual
26 form. It is not permissible for multiple names to be included on the same form. Those persons having
27 complaints and concerns for which other resolution channels are provided shall be directed through those
28 channels by the director of school's office and/or staff.

1
2 *Rules for Speakers*

3 The Board shall provide no more than thirty (30) minutes for all individuals approved to speak during
4 public recognition.
5

6 If a speaker is approved, the speaker will have three (3) minutes to speak. The speaker should introduce
7 themselves to the Board by stating their name for the record. Visitors speaking to the Board shall address
8 remarks to the chairman and may direct questions to individual board members or staff members only
9 upon approval of the chairman. Delegations of speakers from the same organization should select one
10 individual to speak on behalf of the delegation. Speakers may not distribute materials, printed or
11 otherwise, directly to Board Members during the meeting. If a speaker wishes to distribute materials, the
12 speaker should bring copies and hand them to the Board's Executive Secretary for distribution. Posters
13 and signs in excess of 8.5x11 inches in size are not allowed in the Board Room due to safety concerns
14 and public access concerns related to visibility.
15

16 The following behavior and comments may result in the Board Chair ending a speaker's time early and,
17 if necessary due to ongoing interruption/lack of compliance with the Chair's directions, having the
18 speaker removed:

19 1. ~~Repetitive comments already made by the speaker or other speakers;~~

- 20 1. Refusing to yield the podium when the speaking time allotted by the Board expires;
21 2. Using obscene or vulgar language or conduct, or statements intended to incite violence
22 or breach the peace.
23

24 Additionally, the Board Chair may remove any member of the audience that continues to disrupt the
25 business of the Board after an initial warning.

26 ~~This request should include names of persons to appear, their spokesperson, and the nature of the~~
27 ~~business. Visitors desiring to speak but not on the agenda must complete and submit a request form to~~
28 ~~the director of school's office at least fifteen (15) minutes in advance of the Board meeting.~~

29 ~~Each person speaking shall state his or her name, address, and subject of presentation. The time allowed~~
30 ~~for each person will be three (3) minutes. No person shall be allowed to make personal attacks on~~
31 ~~members of the Board or employees of the school system. In addition, no person shall be allowed to~~
32 ~~make obscene, profane and vulgar remarks or otherwise engage in actions that breach the peace of a~~
33 ~~Board meeting.⁺~~

34 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
35 the Office of the Director of Schools.

36 The intent of these rules is to:

- 37 1. Allow everyone a fair and adequate opportunity to be heard;

- 1 2. Allow the Director of Schools to take direct action when policies have already been established
- 2 by the Board on the subject of the request;
- 3 3. Provide adequate time for the Director of Schools or the Board to obtain necessary information
- 4 and give thorough thought in situations where a policy does not exist, a change of policy is
- 5 proposed, or an exception to policy is specifically requested; and
- 6 4. See that the time so devoted does not interfere with fulfillment of the regular agenda of the Board.

Legal Reference:

1. TCA 8-44-102; TCA 49-6-804(b)
2. OP Tenn. Atty. Gen. 95-126

Cross References:

- School Board Meetings 1.400
 Agendas 1.403
 Complaints About School Personnel 5.502

Rutherford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Enrollment in Advanced Courses	Descriptor Code: 4.205	Issued Date:
		Rescinds:	Issued:

1 *General*

2 Students in grades seven through twelve (7-12) may enroll in available advanced courses including, but
3 not limited to, advanced English language arts, mathematics, or science courses.¹

4 To enroll in these courses, students shall meet the following standards:

- 5 1. Honors Courses: Students must perform on-track or higher on the most recent TCAP/EOC in
6 that particular content of study OR have maintained a “C” average or higher in the latest course
7 in the particular content of study OR a parent or teacher recommendation will be considered.
- 8
- 9 2. Dual Credit Courses: Students must meet the eligibility requirements of the higher ed provider.
- 10
- 11 3. Industry Certification-Aligned Courses: Students must perform on-track or higher on the most
12 recent TCAP/EOC in that particular content if applicable OR have maintained a “C” average or
13 higher in the latest course in that content area OR a parent or teacher recommendation will be
14 considered.
- 15
- 16 4. Dual Enrollment: Students must meet the eligibility requirements of the higher ed provider.
- 17
- 18 5. Advanced Placement: Students must perform on-track or higher on the most recent TCAP/EOC
19 in that particular content OR have maintained a “B” average or higher in the latest course in
20 that content area OR a parent or teacher recommendation will be considered.
- 21
- 22 6. Cambridge International: Students must perform on-track or higher on the most recent
23 TCAP/EOC in that particular content OR have maintained a “B” average or higher in the latest
24 course in that content area OR a parent or teacher recommendation will be considered.
- 25
- 26 7. College Level Exam Program: Students must perform on-track or higher on the most recent
27 TCAP/EOC in that particular content OR have maintained a “B” average or higher in the latest
28 course in that content area OR a parent or teacher recommendation will be considered.
- 29
- 30 8. International Baccalaureate: Students must perform on-track or higher on the most recent
31 TCAP/EOC in that particular content OR have maintained a “B” average or higher in the latest
32 course in that content area OR a parent or teacher recommendation will be considered.
- 33

34 ~~The principal of each school shall have the authority to require additional criteria for the~~
35 ~~enrollment in advanced courses to fit the needs of the students within the school.~~

1 NOTIFICATION¹

2 Parent(s)/guardian(s) shall be provided written notification of a student's eligibility to enroll in
3 advanced courses. The notification shall state that a student will remain enrolled in the course unless
4 the parent/guardian timely submits a written request for removal. The Director of Schools shall
5 determine the deadline to submit the request for removal.

6 Students may also be removed from an advanced course if the student's teacher determines that the
7 student should be removed based on performance over a period of time set in the principal's discretion
8 but no shorter than thirty (30) days of instruction and the principal approves the request to remove the
9 student.

10 COLLEGE LEVEL COURSES²

11 Students may earn credit by enrolling in a postsecondary institution and taking college level courses.
12 Students who take and pass dual enrollment courses at a postsecondary institution shall have their
13 postsecondary credits accepted for high school credit as a substitution for an aligned graduation
14 requirement course.

15 These courses may be offered at the high school, postsecondary institution, or online. If not offered on
16 the high school campus, the Board shall not be responsible for transportation. Any tuition or fees due to
17 enrollment in college level courses are the responsibility of the parent(s)/guardian(s).

18 Grades earned in such college level courses shall be used to determine class rank, grade point average,
19 and class valedictorian or salutatorian.

Legal References

1. Public Acts of 2021, Chapter No. 170; State Board of Education Policy 3.301
2. TRR/MS 0520-01-03-.03(8)

Rutherford County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Staff Time Schedules	Descriptor Code: 5.602	Issued Date: 01/30/20
		Rescinds:	Issued:

1 WORK SCHEDULES

2 The workday for full-time licensed and professional staff will be a minimum of seven hours and thirty
3 minutes¹ and will continue until professional responsibilities to the student and the school are completed.
4 Administrative meetings, curriculum development, student supervision, assigned duties, parent
5 conferences, group or individual planning, and extracurricular activities may require hours beyond the
6 stated minimum. Teachers shall be allotted an individual, duty-free planning period of two and one-half
7 (2 1/2) hours each week to provide time for planning, preparation for effective teaching, and attention to
8 major program improvement.² Work schedules for other employees will be defined by the Director of
9 Schools/designee, consistent with the Fair Labor Standards Act and provisions of this policy.

10 WORK WEEK DEFINED

11 Working hours for all employees not exempted under the Fair Labor Standards Act,³ including
12 secretaries, bus drivers, cafeteria, janitorial, and maintenance personnel, will conform to federal and state
13 regulations. The Director of Schools will ensure that job positions are classified as exempt or non-exempt
14 and that employees are made aware of such classifications. Supervisors will make every effort to avoid
15 circumstances which will require non-exempt employees to work more than forty (40) hours each week.
16 For purposes of compliance with the Fair Labor Standards Act, the workweek for school district
17 employees will be 12:00 a.m. Saturday until 11:59 p.m. Friday.

18 OVERTIME AND COMPENSATORY TIME⁴

19 The Board discourages overtime work by non-exempt employees. A non-exempt employee will not work
20 overtime without the express approval of his/her supervisor. All overtime work shall be expressly
21 approved in writing by the Director of Schools/designee. All supervisory personnel shall monitor
22 overtime on a weekly basis and report such time to the Director of Schools/designee. Principals and
23 supervisors will monitor employees' work, will ensure that overtime provisions of this policy and the
24 Fair Labor Standards Act are followed, and will ensure that all employees are compensated for any
25 overtime worked. Principals or supervisors may need to adjust daily schedules to prevent non-exempt
26 employees from working more than forty (40) hours in a workweek. Accurate and complete time sheets
27 of actual hours worked during the workweek will be signed by each employee and submitted to the
28 Director of Finance. The Director of Finance will review work records of employees on a regular basis
29 to make an assessment of overtime use.

30 In lieu of overtime compensation, non-exempt employees may receive compensatory time off at a rate
31 of not less than one and one-half (1 1/2) hours for one (1) hour of overtime worked, if such compensatory
32 time (1) is pursuant to an agreement between the employer and employee reached before overtime work
33 is performed and (2) is authorized by the immediate supervisor.

1 Employees will be allowed to use compensatory time within a reasonable period after requesting such
2 use if the requested use of the compensatory time does not unduly disrupt the operation of the school
3 district. Employees may accrue a maximum of 240 compensatory time hours before they will be provided
4 overtime pay at the rate earned by the employee at the time the employee receives such payment. A
5 supervisor has the authority to have an employee use their compensatory time instead of sick or vacation
6 time, as well as to have the employee go home and to use excess compensatory time, when workload
7 allows. In addition, upon leaving the school district, an employee must be paid for any unused
8 compensatory time at the rate of not less than the higher of (1) the average regular rate received by the
9 employee during his/her last three (3) years of employment or (2) the final regular rate received by the
10 employee.

11 Non-exempt employees whose workweek is less than forty (40) hours will be paid at the regular rate of
12 pay for time worked up to forty (40) hours. Such employees shall be provided overtime pay or
13 compensatory time as provided for working more than forty (40) hours in a workweek.

14 This policy shall be included in the staff handbook; however, employees will be provided with a copy
15 of this policy and will be required to sign this policy to acknowledge their understanding of overtime
16 and compensatory time provisions. Such signed policy shall be placed in the employee's personnel file
17 and shall constitute the written agreement in this section.

18 ATTENDANCE EXPECTATIONS

19 All employees are expected to be present during all work hours. Absence without prior approval, chronic
20 absences, habitual tardiness, or abuses of designated working hours are all considered neglect of duty
21 and will result in disciplinary action, up to and including, dismissal.

Legal References

1. TRR/MS 0520-01-03-.03(1)
2. TRR/MS 0520-01-03-.03(4); TCA 49-1-302(e)(2)
3. 29 CFR § 553.20—23
4. 29 CFR § 541.100—101, 200, 204, 300, 303

Cross References

- School Day 1.801
- Curriculum Development 4.200
- Reporting Student Progress 4.601

Rutherford County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Wellness	Descriptor Code: 6.411	Issued Date: 01/05/21
		Rescinds: 6.411	Issued: 06/09/16

1 The Board recognizes the value of proper nutrition, physical activity, and other health conscious
2 practices and the impact that such practices have on student academic achievement, health, and well-
3 being. In order to provide an environment conducive to overall student wellness, this policy shall be
4 followed by all schools in the District.¹

5 **COMMITMENT TO COORDINATED SCHOOL HEALTH**

6 All schools shall implement the CDC's Coordinated School Health approach to managing new and
7 existing wellness related programs and services in schools and the surrounding community based on
8 State law and State Board of Education CSH standards and guidelines. The district's Coordinated
9 School Health Coordinator shall be responsible for overseeing compliance with State Board of
10 Education CSH standards and guidelines in the school district.

11 **SCHOOL HEALTH ADVISORY COUNCIL^{2,3}**

12 A district school health advisory council shall be established to serve as a resource to school sites for
13 implementing policies and programs and develop an active working relationship with the county health
14 council. The council shall consist of individuals representing the school and community, including
15 parents, students, teachers, school administrators, health professionals, school food service
16 representatives, and members of the public. The primary responsibilities of the council include but are
17 not limited to:

- 18 1. Developing, implementing, monitoring, reviewing and as necessary, making recommendations
19 as to physical activity and nutrition policies;
- 20 2. Ensuring all schools within the district create and implement an action plan related to all
21 School Health Index modules;
- 22 3. Ensuring that the results of the action plan are annually reported to the council; and
- 23 4. Ensuring that school level results include measures of progress on each indicator of the School
24 Health Index.

25 The State Board of Education's Coordinated School Health and Physical Activity Policies shall be used
26 as guidance by the Council to make recommendations. The Board will consider recommendations of
27 the Council in making policy changes or revisions.

28 Additionally, each school will have a Healthy School Team consisting of teachers, students, parents
29 and administrators.² The Team will be required to hold Healthy School Team meetings four (4) times
30 during the school year to assess needs and oversee planning and implementation of school health
31 efforts. The director of schools/designee will ensure compliance with the school Wellness Policy, to

1 include an assessment of the implementation of the Wellness Policy and the progress made in attaining
2 the policy goals. The assessment will be made open to the public.

3 **EVALUATION OF EFFECTIVENESS OF WELLNESS PROGRAM**

4 The Board shall monitor the effectiveness of the wellness program within a wide-range of student
5 constituency groups. Factors to be considered shall include but are not limited to:

- 6 1. Participation rates in school meal programs;
- 7 2. Nutrition satisfactory surveys;
- 8 3. Frequency and type of health problems which include medical issues, mental/emotional and
9 behavioral health;
- 10 4. Teacher surveys of student's classroom behavior, attention span, and memory; and
- 11 5. Test scores.

12 **COMMITMENT TO NUTRITION**

13 All schools within the District shall participate in the USDA child nutrition programs, including the
14 National School Lunch Program, the School Breakfast Program, the Summer Food Service Program,
15 and the After School Snack Program.^{4,5,6} The coordinated school health coordinator shall be
16 responsible for overseeing the school district's compliance with the State Board of Education Rules
17 and Regulations for sale of food items in the school district and that this Wellness Policy is being
18 fulfilled by all schools in the district.^{5,6}

19 Meals shall be accessible to all students in a non-stigmatizing manner. Students will be given adequate
20 time to enjoy healthy meals and relax in a pleasant environment. Good nutritional habits shall be
21 encouraged. All food including vending machines, fundraising items, and concessions must meet
22 guidelines set forth by the Healthy, Hunger-free Kids Act, 2010, Smart Snacks in Schools.^{4,5,6} The
23 school principal/designee shall be responsible for overseeing the school district's compliance with the
24 State Board of Education Rules and Regulations for sale of food items in the school district.

25 **DISTRICT GOALS**

26 The District will promote healthy nutrition through various activities, including nutrition related
27 newsletters, informational links on the district website, healthy eating posters and bulletin boards in
28 dining areas, and informational booths at various community functions. Nutrition Education will be
29 offered as part of a standards based program designed to provide students with the knowledge and
30 skills needed to promote and protect their health as outlined in the State Board of Education
31 Health Education and Lifetime Wellness Standards. Nutrition Education will discourage teachers
32 from using high fat, sugar, and sodium foods as rewards and encourage students to start each day with
33 a healthy breakfast.

34 **COMMITMENT TO PHYSICAL ACTIVITY AND PHYSICAL EDUCATION⁸**

35 The Board recognizes that physical activity is extremely important to the overall health of a child.
36 Schools shall support and promote physical activity.

1 Physical activity may be integrated into any areas of the school program. Physical Education classes
2 shall be offered with moderate to vigorous physical activity being an integral part of the class. Students
3 shall be encouraged by staff whenever possible to be physically active. All physical education classes
4 shall comply with the State Board of Education's Physical Education Standards.

5 Elementary school student shall receive a minimum of one hundred thirty (130) minutes of physical
6 activity per full school week. Middle and high school students shall receive a minimum of ninety (90)
7 minutes of physical activity per full school week.

8 Physical education and physical activity equipment on school grounds will meet accepted safety
9 standards for design, installation and maintenance in order to ensure the delivery of safe play areas,
10 facilities and equipment in all physical education classes.

11 In addition to the district's physical education program, non-structured physical activity periods shall
12 be offered as required by law, including but not limited to supervised structured recess to encourage
13 regular physical activity.

14 Teachers and other school and community personnel will not use physical activity (e.g., running laps,
15 pushups) or withhold opportunities for physical activity (e.g., recess, physical education) as
16 punishment.

17 Schools shall continue to offer after school sports and activities. ~~Physical activity shall not be~~
18 ~~employed as a form of discipline or punishment.~~

19 **COMMITMENT TO CURRICULUM**

20 All applicable courses of study should be based on State-approved curriculum standards.

21 **SCHOOL HEALTH INDEX³**

22 All schools within the district shall annually administer a baseline assessment on each of the
23 recommended School Health Index modules. Results shall be submitted to the School Health Advisory
24 Council and reported to the State Department of Education.

25 **RECORD KEEPING COMPLIANCE**

26 The District's Coordinated School Health Coordinator shall ensure records demonstrating compliance
27 with community involvement requirements are maintained. The Coordinated School Health
28 Coordinator shall additionally document that the school wellness policy and triennial assessments are
29 made available to the public.

Legal References

1. TCA 49-1-1002
2. State Board of Education Policy 4.204

Cross References

3. State Board of Education Policy 4.206
4. 42 U.S.C. 1758b (Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296))
5. TRR/MS 0520-1-6, Child Nutrition Programs
6. 7 C.F.R. 210 and 220
7. Public Acts of 2016, Chapter No. 669
8. T.C.A. 49-6-1021; 49-6-1022

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between the Town of Smyrna, a municipal corporation (“Town”) and Rutherford County Schools (“RCS”), as of this the _____ day of _____, 2022.

WHEREAS, Town desires to utilize a portion of RCS’s “western property line”(Exhibit A) as parking for the Sharp Springs Park recreation fields.

WHEREAS, RCS agrees to accommodate Town; allowing the municipality to utilize this property as parking until such time as this agreement is revoked in writing.

WHEREAS, the Town will pave the identified area within the area identified by Exhibit A with asphalt for the purpose of park visitor parking.

NOW THEREFORE, Town shall be allowed to utilize the RCS’s “southwestern property line,” as set out within Exhibit A as parking and shall be allowed to pave the identified area for the public purpose.

If the RCS requires the use of the area identified within Exhibit A and further described as the “southwestern property line” exclusively for any reason, the RCS may revoke this Memorandum of Understanding with 30 days’ notice. In addition, if RCS requires temporary immediate access to the site for a public purpose, to include maintenance of their property, the Town shall assist the RCS in either locating vehicle owners to move the vehicles, and/or by announcing to the park visitors that the area is temporarily closed until the area is released by the RCS.

Town of Smyrna
ATTN: Brian Hercules
315 South Lowry Street
Smyrna, TN 37167
Telephone: (615) 267-5004
Facsimile: (615) 267-5036
Brian.Hercules@townofsmyrna.org

RCS Rutherford County Schools
ATTN: Bill Spurlock
Rutherford County Schools
2240 Southpark Drive
Murfreesboro, TN 37128
(615) 893-5812
spurlockb@reschools.net

Either Party may designate a different agent or address for notice purposes by giving the other ten (10) days written notice in the manner provided above.

This MOU contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties. If any term(s) or provision(s) of this MOU are held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the term(s) or provision(s) of this MOU shall remain in full force and effect and shall in no way be affected, impaired or invalidated, unless such holding causes the obligations of the Parties hereto to be impossible to perform or shall render the terms of this MOU to be inconsistent with the intent of the Parties hereto.

No assignment of this MOU or of any duty or obligation of performance hereunder shall be made in whole or in part by any Party hereto without the prior written consent of the other Party hereto.

No waiver of a breach of any provision of this MOU shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision shall be construed to be a waiver of such breach.

No party to this MOU waives or relinquishes any immunity or defense on behalf of themselves, their trustees, officers, employees and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

By: Brian Hercules
Town Manager
Town of Smyrna
315 South Lowry Street
Smyrna, TN 37167

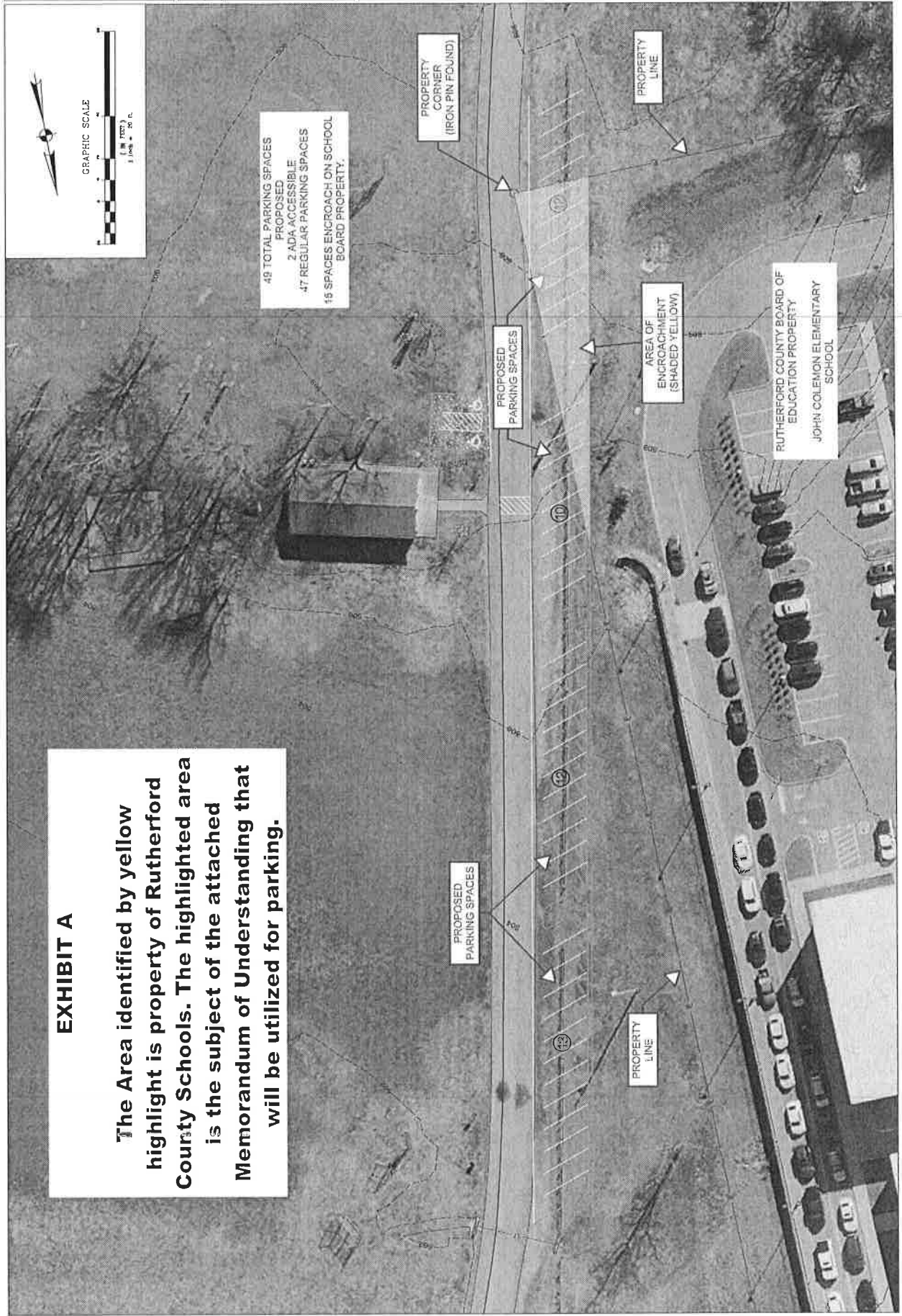
By: Bill Spurlock
Director of Schools
Rutherford County Schools RCS
2240 Southpark Drive
Murfreesboro, TN 37128

ATTEST:

Amber Hobbs, Town Clerk

EXHIBIT A

The Area identified by yellow highlight is property of Rutherford County Schools. The highlighted area is the subject of the attached Memorandum of Understanding that will be utilized for parking.



CERTIFICATE OF INSURANCE

PRODUCER:	<i>Date: 6/25/2021</i>
CCMSI 565 Marriott Drive, Suite 800 Nashville, TN. 37214	<i>This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the agreements below.</i>
INSURED:	COVERAGE PROVIDED BY:
Town of Smyrna 315 South Lowry Street Smyrna, TN. 37167	Coverage Provider A: Princeton Excess Coverage Provider B: Coverage Provider C:

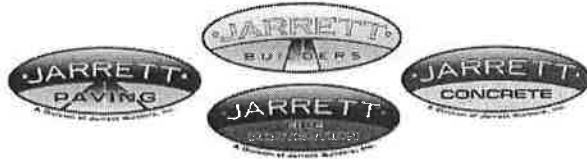
This is to certify that coverages listed below have been issued to the member named above for the coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded the the agreements described herein is subject to all the terms, exclusions, and conditions of such agreements.

PROVIDER	TYPE OF COVERAGE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS
A	General Liability Excess Policy	TBD	7/1/2021	7/1/2022	\$5,000,000 per occurrence \$5,000,000 aggregate

DESCRIPTION OF OPERATIONS/SPECIAL ITEMS:
Use of school property in Smyrna TN. & use of gyms for recreation programs.

CERTIFICATE HOLDER Rutherford County Board of Education 502 Memorial Blvd. Murfreesboro, TN. 37130	CANCELLATION: Should any of the above, described agreements be cancelled before the expiration date thereof, the issuing provider will endeavor to mail 30 days written notice to the certificate holder/additional insured to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the provider, its agents or representatives.
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AUTHORIZED REPRESENTATIVE:
Janet Cook



Change Order Authorization Form: 101A

Jarrett Companies Information

Division: Jarrett Builders Jarrett Paving Jarrett Fire Jarrett Concrete
Project Manager: Michael Wood
Date: 1/24/22

Customer Information

Company Name: Rutherford County Schools
Address: 2240 Southpark Drive, Murfreesboro, TN 37128
Project Manager / Owner Representative: Trey Lee / Bryan Yarborough

Project Information

Project Name: Buchanan Elementary School Force Main
Job No.: J21060
Project Address: 6050 Manchester Pike, Murfreesboro, TN 37127
Change Order Number:
Change Order Type:
T&M Unit Rate Daily Rate Lump Sum

Description: Installation / upgrade electrical line for new pump station to include: conduit / wire to pump house, wiring & hook up, preformed transformer pad & panel, and bed rock excavation.

Exclusions: Permits / MTE Fees

Cost: \$106,843.00

Additional Days Requested: New Contract End Date of 3/31/2022

Acceptance & Authorization :

Signature below denotes acceptance of work and associated cost described above as well as confirmation and authorization to proceed.

Signature: _____ Signature: _____
Name (print): _____ Name (print): _____
Company: _____ Company: _____
Title: _____ Title: _____
Date: _____ Date: _____

CHANGE ORDER BREAKOUT

ITEM DESCRIPTION	MATERIAL				EQUIPMENT				LABOR			
	QUANTITY	UNIT	COST	TOTAL	QUANTITY	UNIT	COST	TOTAL	QUANTITY	UNIT	COST	TOTAL
57 Stone	281.481481	TONS	\$ 25.00	\$ 7,037.04				\$ -				\$ -
				\$ -				\$ -				\$ -
				\$ -				\$ -				\$ -
				\$ -				\$ -				\$ -
				\$ -				\$ -				\$ -
				\$ -				\$ -				\$ -
				\$ -				\$ -				\$ -
				\$ -				\$ -				\$ -
Superintendent				\$ -				\$ -	7	HRS	\$ 50.00	\$ 350.00
Foreman				\$ -				\$ -	70	HRS	\$ 45.00	\$ 3,150.00
Operator				\$ -				\$ -	70	HRS	\$ 30.00	\$ 2,100.00
Pipe Layer				\$ -				\$ -	70	HRS	\$ 28.00	\$ 1,960.00
Laborer				\$ -				\$ -	70	HRS	\$ 20.00	\$ 1,400.00
Survey Crew				\$ -				\$ -		HRS	\$ 135.00	\$ -
Superintendent Truck				\$ -	7	HRS	\$ 15.00	\$ 105.00				\$ -
Foreman Truck				\$ -	70	HRS	\$ 15.00	\$ 1,050.00				\$ -
Excavator				\$ -	70	HRS	\$ 38.00	\$ 2,660.00				\$ -
Skid Steer				\$ -	70	HRS	\$ 25.00	\$ 1,750.00				\$ -
Dump Truck				\$ -	26	HRS	\$ 90.00	\$ 2,340.00				\$ -
Second Tier Subcontractor			Material Subtotal	\$ 7,037.04			Equipment Total	\$ 7,905.00			Labor Subtotal	\$ 8,960.00
Stansell	\$ 63,600.00		Material Taxes %	9.25%							Labor Burden	40%
Dump Fee	\$ 1,170.00		Material Taxes	\$ 650.93							Labor Burden	\$ 3,584.00
			Material Total	\$ 7,687.96							Labor Total	\$ 12,544.00
Subcontractor Total	\$ 64,770.00											

Subcontractor Total	\$	64,770.00
Material Total	\$	7,687.96
Equipment Total	\$	7,905.00
Labor Total	\$	12,544.00
Subtotal	\$	92,906.96

8.5%	Overhead	\$	7,897.09
6.5%	Profit	\$	6,038.95
	OH & Profit Total	\$	13,936.04
	Total Change Order Cost	\$	106,843.01

Pricing Detail

CUSTOMER
Jarrett Builders

DATE
1/27/2022

DESCRIPTION

Buchanan Elelmentary School Pump Station

 Office:
Nashville

756323

Scope of Work	# of Units	Unit of Measure	Unit Cost	Total Amount	Total Amount
Materials / Miscellaneous					
Graybar 4" Sch 80 PVC	100	LF	\$22.26	\$2,226.00	
Graybar 3" Sch 80 PVC	1000	LF	\$14.53	\$14,530.00	
Graybar 2" Sch 80 PVC	200	LF	\$9.85	\$1,970.00	
Graybar #4 THHN Service Wire	5000	LF	\$2.89	\$14,450.00	
Graybar 4" Sch 80 90's - 48" sweep	4	EA	\$214.15	\$856.60	
Graybar 3" Sch 80 90's - 48" sweep	10	EA	\$172.50	\$1,725.00	
Graybar 2" Sch 80 90's - 48" Sweep	4	EA	\$112.50	\$450.00	
Old Castle Transfromer pad	1	EA	\$3,795.00	\$3,795.00	
Mayer Switchgear	1	EA	\$1,950.00	\$1,950.00	
Miscellaneous	1	LS	\$3,250.00	\$3,250.00	
Total Materials				\$45,202.60	
Subtotal					\$45,202.60
Labor					
Electrician	120	HR	\$39.00	\$4,680.00	
Apprentice	120	HR	\$27.50	\$3,300.00	
Helper	120	HR	\$27.50	\$3,300.00	
Total Labor				\$11,280.00	
Subtotal					\$11,280.00
Equipment					
SEC Service Truck	120	HR	\$16.50	\$1,980.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
Total Equipment				\$1,980.00	
Subtotal					\$1,980.00
Other					
Permits	1	LS	\$400.00	\$400.00	
Total Subs				\$400.00	
Subtotal					\$400.00
Subtotal					\$58,862.60
Insurance (Workers Comp)					\$0.00
Material MU					\$0.00
Burden/Overhead 42%					\$4,737.60
Overhead 10%					\$0.00
Total					\$63,600.20